



TOWN OF FAIRFIELD
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OFFICE OF THE TOWN CLERK

ELIZABETH P. BROWNE, MMC, MCTC
TOWN CLERK

February 10, 2022

Dear District One Representatives:

Your district needs to meet to fill the vacancy created by Veronica Monahan's resignation. The Charter requires the remaining members of the district to meet and elect a replacement within 30 days. I have enclosed a copy of the pertinent section of the Charter.

Please plan to meet on Monday, February 14, 2022 at 10 AM at 329 Greenfield Hill Road, Fairfield.

The clerk of your meeting needs to complete the enclosed form and return it to me after you have voted. In order to participate in the RTM meeting, the new representative will need to take the oath of office. If I am not available, either one of my Assistants may administer the oath.

Sincerely,

Elizabeth P. Browne, MMC, MCTC
Town Clerk

Enclosures

cc: Ed Bateson
Melissa Longo
Amy Ruggiero