

LeBorious, Courtney

Subject: FW: [EXTERNAL]RE: Town of Fairfield 2301 Grants Portal Project Review
Attachments: DR-4500 - Fairfield 686660 - P4 - to be signed.pdf; EMMIE _ P.5 Report Fairfield.pdf

From: Sanford, Tori <TORI.SANFORD@tetratech.com>
Sent: Wednesday, February 15, 2023 1:12 PM
To: LeBorious, Courtney <CLEBORIOUS@fairfieldschools.org>; Ballo, Tracy <TBALLO@fairfieldschools.org>; Saxl, Concetta <CSaxl@fairfieldct.org>
Cc: Bosse, Caitlin <cbosse@fairfieldct.org>; Rowan, Tricia <TRICIA.ROWAN@tetratech.com>; Colvin, John <JOHN.COLVIN@tetratech.com>; Cipriani, Francis <Francis.Cipriani@tetratech.com>
Subject: [EXTERNAL]RE: Town of Fairfield 2301 Grants Portal Project Review

Courtney and Tracy,

It is great news!! You guys are so welcome. We are happy we were able to assist you all through this process! 😊

As far as restrictions on how the funding can be spent – there aren't any. The Public Assistance Program operates on a reimbursement basis. The money you are receiving has already been spent in the eyes of FEMA. However, I would recommend keeping all project documentation readily available for the next 5 years. The BOE's policies may be more restrictive and require documentation retention of a longer period of time. Participation in the Public Assistance Program requires documentation to be kept for the length of 5 years to ensure enough time for the Closeout Process to be completed and due to the legal requirements set forth in CFR, which govern how the Public Assistance program operates.

Hopefully that answers your question and gives a little bit more background!

With appreciation,

Tori Sanford | Public Assistance Consultant
Mobile +1 (803) 920-1217 | tori.sanford@tetratech.com
Tetra Tech | Complex World, Clear Solutions™

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From: Ballo, Tracy TBALLO@fairfieldschools.org
Sent: Wednesday, February 15, 2023 1:00 PM
To: Sanford, Tori TORI.SANFORD@tetratech.com; LeBorious, Courtney CLEBORIOUS@fairfieldschools.org; Saxl, Concetta CSaxl@fairfieldct.org
Cc: Bosse, Caitlin cbosse@fairfieldct.org; Rowan, Tricia TRICIA.ROWAN@tetratech.com; Colvin, John JOHN.COLVIN@tetratech.com; Cipriani, Francis Francis.Cipriani@tetratech.com
Subject: RE: [EXTERNAL]RE: [EXTERNAL]RE: Town of Fairfield 2301 Grants Portal Project Review

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Tori this is great news! Thank you for all the help you and the Tetra team did in assisting us with this. It is greatly appreciated!

Tracy

Tracy Ballo
Grants and Program Services Coordinator
Fairfield Public Schools
501 Kings Highway East, Suite 210
Fairfield, CT 06825
tballo@fairfieldschools.org
Direct Line: (203) 255-8304

From: LeBorious, Courtney <CLEBORIOUS@fairfieldschools.org>
Sent: Wednesday, February 15, 2023 12:46 PM
To: Sanford, Tori <TORI.SANFORD@tetratech.com>; Ballo, Tracy <TBALLO@fairfieldschools.org>; Saxl, Concetta <CSaxl@fairfieldct.org>
Cc: Bosse, Caitlin <cbosse@fairfieldct.org>; Rowan, Tricia <TRICIA.ROWAN@tetratech.com>; Colvin, John <JOHN.COLVIN@tetratech.com>; Cipriani, Francis <Francis.Cipriani@tetratech.com>
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Thank you!! That's wonderful!! Are there restrictions for how we can spend this funding?

From: Sanford, Tori <TORI.SANFORD@tetratech.com>
Sent: Wednesday, February 15, 2023 12:23 PM
To: LeBorious, Courtney <CLEBORIOUS@fairfieldschools.org>; Ballo, Tracy <TBALLO@fairfieldschools.org>; Saxl, Concetta <CSaxl@fairfieldct.org>
Cc: Bosse, Caitlin <cbosse@fairfieldct.org>; Rowan, Tricia <TRICIA.ROWAN@tetratech.com>; Colvin, John <JOHN.COLVIN@tetratech.com>; Cipriani, Francis <Francis.Cipriani@tetratech.com>
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Good afternoon everyone,

I hope you are doing well! I have received notification project "2301 - Board of Education - School PPE and Disinfection" (Grants Portal #686660) has been Obligated!! Woohoo!

I have attached two forms to the email. The first form is the P.4 which is a form from FEMA that the Applicant signs to acknowledge the total dollar amount FEMA Obligated for the project. The P.5 is a summary of all Obligated projects an Applicant has. Please keep the P.5 for your records.

Connie, please sign the P.4 and return it to me at your earliest convenience. I will have to send the signed copy back to the State. The date the work was physically completed is 1/31/2022 and I have prefilled that out for ease.

If you have any questions, please let me know.

With appreciation,

Tori Sanford | Public Assistance Consultant
Mobile +1 (803) 920-1217 | tori.sanford@tetrattech.com
Tetra Tech | Complex World, Clear Solutions™

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