

**PENFIELD BUILDING COMMITTEE
REGULAR MEETING
Thursday, January 26th, 2017 at 6:00 pm
PENFIELD PAVILION
Meeting Room
323 Fairfield Beach Road, Fairfield, CT 06824
penfieldcommittee@town.fairfield.ct.us**

AGENDA

1. Call to Order
2. Confirm Quorum
3. Confirm Meeting Agenda and Order
4. Review and Approve Meeting Minutes
5. Comments from the Chair
6. Report from Shawmut Design and Construction:
 - a. Project status, Punch List, Certificate of Occupancy
 - b. Project turnover date, hand-off to Town/Parks and Recreation
 - c. Scope of additional work scheduled for April 2017
7. Report from DeStefano & Chamberlain:
 - a. Project status, Punch List status, outstanding regulatory closeout
 - b. Resolution of existing hot water solar system
8. Report from Colliers International:
 - a. Project status
 - b. Reconciliation, update report on project estimated cost at completion
 - c. Outstanding closeout issues
 - d. Presentation of outstanding Change Orders
9. Report from the Finance Subcommittee:
 - a. Presentation, review and approval of outstanding Change Orders
 - b. Presentation, review and approval of outstanding requests for payment
10. Discussion and resolution of proposed ribbon cutting ceremony and plaque
11. Public Comment
12. Old Business

13. New Business

14. Adjournment