

**PENFIELD BUILDING COMMITTEE  
REGULAR MEETING  
Thursday, February 25th, 2016 at 6:00 pm  
BOARD OF EDUCATION CENTER  
2<sup>nd</sup> floor Conference Room  
501 Kings Highway, Fairfield, CT 06825  
[penfieldcommittee@town.fairfield.ct.us](mailto:penfieldcommittee@town.fairfield.ct.us)**

**AGENDA**

1. Call to Order
2. Confirmation of Quorum
3. Confirmation of Meeting Agenda and Order
4. Review and approval of Meeting Minutes from 02/11/2016.
5. Design update regarding proposed change in building height (DeStefano and Chamberlain).
6. Project oversight update including status of remaining budget reconciliation issues (Colliers).
7. Update report regarding FEMA reporting and interface (Colliers).
8. Continuing agenda item: Design and cost impact, timing and feasibility regarding proposed increase in building height.
9. Role, responsibilities and appointment of a project budget management, reporting and control subcommittee.
10. Discussion regarding project start up, site security, hours of operation, neighborhood relations, project public notices and status updates.
11. Review and approval of any outstanding invoices or requisitions for payment
12. Public Comment
13. Old Business
14. Adjournment