

**GOLF COMMISSION**  
**Monday, September 13, 2021**  
**7:00pm**  
**Fairfield Parks & Recreation Conference Room**  
**75 Mill Plain Road, Fairfield, CT**

**DRAFT MINUTES**

**1. Call to order**

Chairman K. Varian called the meeting to order at 7:00pm.

**2. Pledge of Allegiance**

K. Varian led the Pledge of Allegiance.

**3. Act on Minutes: 8/26/21**

C. Hogan said she was not present at the 8/26/21 meeting and would need to be taken off the Members Present section of those minutes. P. Secrist also found a correction regarding his comment on the driving range and a correction would need to say that the machine was not working.

P. Schulz made a motion to approve the minutes of 8/26/21 as amended. M. Herrington seconded the motion.

The motion carried 6-0-1 (C. Hogan abstained)

**4. Staff Reports**

**a. Pro Manager Report**

B. Bigonette said all is going well at HSR. There has been a lot of rain, but play has been good. There are many outings booked for every Monday through the beginning of October. He is looking forward to seeing the revenue from them. The outings are posted on the website for golfers. Mr. Bigonette thanked L. Herron for helping to get the ForeUp running. He didn't think it would have been possible without Mr. Herron's help. A. Calabrese will update the webpage as often as he can, but once ForeUp is implemented, that will be the new website. Mr. Bigonette hopes to get it activated this year.

**b. Administration Report**

A. Calabrese said the rounds were down in August, but it was rainy and people are going back to work, but they are still up base on previous years. They have had a good start to this fiscal year. M. Herrington and Ralph Butera rode the course hole by hole and put together a wish list for the ten-year plan. There has been requests for a bathroom and A. Calabrese did look into it, but it will cost more than \$100K as they will need to build a separate

septic tank. It will need to go on a waterfall chart or capital plan. The fire pit at HSR is built and ready to be connected. The manufacturer sent an incorrect burner, but they will deliver the correct one this week. Permits will be pulled and P. Grace will install it. Picnic tables for additional seating on the patio are backordered and are not expected for another month. Mr. Calabrese introduced Superintendent of Parks Doug Novak and said that Mr. Novak, Kevin Fox and staff are now stationed at Parks & Recreation.

K. Varian met with BOCA principals regarding their schedule, seating and restaurant hours. Yanni sent Mr. Varian financials showing the loss in revenue from breakfast. He will continue to keep the snack bar open during breakfast with the main restaurant remaining closed for breakfast. If there is a delay due to weather, the conference room will be open for golfers. He also talked about the possibility of having televisions installed in the locker rooms. A. Calabrese will connect with IT Director Dave Kelley to discuss if it can happen and what will need to be done.

**c. Superintendent Report**

P. Grace said he had a golf course superintendent outing at HSR prior to the meeting and it went well. He said he's been asked when he will aerify. He said between outings and storms he might have to wait until March but will try to do it at the end of this month. Both C. Hogan and P. Schulz said the 9<sup>th</sup> hole is very hard to get a tee into. Mr. Grace said he will try to do something to make it easier. He purchased a less expensive grass and it seems to be hard to put tees into. He will fix it.

**5. Greens Committee Report**

P. Schulz said the course is in great shape and fun to play.

**6. Par 3 Committee Report**

M. Feinstein said Par 3 is in great shape as well.

**7. To hear and or act upon old business:**

There was nothing to discuss.

**8. To hear and or act upon new business:**

**a. ForeUp update**

Updated in 4a above.

**b. Ten Year Plan**

K. Varian said M. Herrington and Mr. Butera put together a great wish list. He will put together a plan with A. Calabrese and present it to the commission to approve.

## **9. Communications**

### **a. Memorial Bench for Jim Keenan**

There was a request from John Sohigian to place a bench on the HSR course in memory of Jim Keenan. P. Grace will work with Mr. Sohigian to find the best location.

M. Feinstein made a motion to approve the memorial bench placement at HSR. M. Herrington seconded the motion.

The motion carried unanimously.

## **10. Public Comment**

Mr. Joe Wright, 115 Smedley Road, spoke during public comment

## **11. Adjourn**

M. Feinstein made a motion to adjourn. C. Hogan seconded the motion.

The meeting adjourned at 7:43pm.

Respectfully submitted,

Pru O'Brien  
Recording Secretary