

**TOWN OF FAIRFIELD  
BOARD OF SELECTMEN  
NOTICE OF PUBLIC MEETING**

Members of the Public: To View or Listen by Phone:

- ✓ Via Webex: <https://tofit.my.webex.com/join/community>
- ✓ By phone: Dial 510-338-9438. Enter Access Code or Meeting Number: 126 944 3035 #
- ✓ From the Webex app, connect to meeting #: 126 944 3035 #
- ✓ FairTV's cable channel (channel 79 for Fairfield Cablevision customers and 6010 for Frontier Cable customers)
- ✓ FairTV's website, <https://fairfieldct.org/fairtv/government>

Please note, if you call to listen, you will not be heard by the committee members and there will be no live public comment until called for by the Chair during the meeting. The public is encouraged to send their comments before the meeting to the following email: [bos@fairfieldct.org](mailto:bos@fairfieldct.org).

**BOARD OF SELECTMEN SPECIAL MEETING  
Monday, May 23, 2022  
4:00 pm  
Via Webex**

**AGENDA**

A special meeting of the Board of Selectmen will be held at 4:00 p.m. on Monday, May 23, 2022 via Webex in Fairfield, Connecticut.

Brenda L. Kupchick, First Selectwoman  
Thomas M. Flynn, Selectman  
Nancy E. Lefkowitz, Selectwoman

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) RESIGNATION (*for information only*)  
Bike and Pedestrian Committee  
Richard C. Soldano (D) 14 Sterling Street, term 11/20-11/24  
(Resignation Date: May 13, 2022)
- 4) APPOINTMENTS  
Bike and Pedestrian Committee
  - a) Timothy J. Callahan (U) 66 Jackman Avenue, term 11/20-11/24  
(to replace Richard C. Soldano who resigned)
  - b) Jose E. Oromi (R) 211 Lloyd Drive, term 11/18-11/22  
(to replace Bruce Prangley who resigned)

- 5) PURCHASING AUTHORITY  
To hear, consider and authorize the Purchasing Authority to enter into the proposed contract with RFJ Associates, LLC dba Tomlinson Hawley Patterson for the construction of a bird observation blind structure on Town Open Space land located at 760 Oldfield Road [per Bid #2022-168], for a total amount not to exceed \$31,405.29 [Account #11001230-53200 – Donation Account - Fees and Professional Services]
- 6) PURCHASING AUTHORITY  
To hear, consider and authorize the Purchasing Authority to enter into the proposed contract with Vortex Services, LLC to provide labor, materials, equipment and all else necessary to supply sewer system cleaning, closed circuit television (CCTV) and rehabilitation services [per bid #2022-157], in an amount not to exceed \$162,932.00; with additional authority to execute change orders to said contract in an amount not to exceed \$24,439.80; for a combined grand total amount not to exceed \$187,371.80 . [Account #13013010-54360 – Operating Budget - I/I Correctional Improvements account]
- 7) PURCHASING AUTHORITY  
To hear, consider and authorize the Purchasing Authority to enter into a five (5) year [one (1) dollar buyout] lease with PNC Equipment Finance, LLC for the supply of eighty (80) 2023 E-Z-GO RXV Elite Lithium Battery Powered Golf Carts and two (2) 2023 Cushman Hauler 800X Lithium Battery Powered Utility Carts for the H. Smith Richardson Golf Course Facility [per RFP#2022-142], for a total five (5) year lease amount not to exceed \$895,000.00 [Account #01007113-53310 – Operating Budget - Rental and Storage]
- 8) PURCHASING AUTHORITY  
To hear, consider and authorize the Purchasing Authority to enter into the proposed contract with PKF O’Connor Davies, LLP for annual auditing services [per RFP#2022-123], for the fiscal year 2022 audit period in an annual amount not to exceed \$125,960.00 [Account #01003130-53200 – Operating Budget - Fees and Professional Services]
- 9) ENGINEERING MANAGER (*requires BOF and RTM approval*)  
To hear consider and act upon a resolution further amending and restating a resolution entitled, “A resolution appropriating \$3,088,000 for the costs associated with construction of berm and pumping station and authorizing the issuance of bonds to finance such appropriation” to increase the amount of the appropriation to \$10,007,765 and to accept a further state grant in the amount of \$400,000. (*the fully-worded resolution can be found in the backup*)
- 10) ENGINEERING MANAGER (*requires BOF and RTM approval*)  
To hear, consider and act upon the following resolution as recommend by the Engineering Manager:  
“WHEREAS, Federal monies are available under the Community Development Block Grant - Disaster Recovery Program, administered by the State of Connecticut, Department of Housing pursuant to Public Law 93-383, as amended; and  
WHEREAS, pursuant to Chapter 127c, and Part VI of Chapter 130 of the Connecticut General Statutes, the Commissioner of Housing is authorized to disburse such Federal monies to local municipalities; and

WHEREAS, it is desirable and in the public interest that the Town of Fairfield accept from the State \$400,000, one hundred percent (100%) of said funds to be reimbursed by the Connecticut Department of Housing, in order to undertake a Community Development Block Grant-Disaster Recovery - Tranche 2 Project, Fairfield Waste Water Treatment Plant Hardening, and to execute an Assistance Agreement therefore, should one be offered; and WHEREAS, the funding is cognizant of the conditions and prerequisites for State Assistance imposed by Part VI of Chapter 130 of The Connecticut General Statutes; and NOW, THEREFORE, BE IT RESOLVED, that that First Selectwoman Brenda L. Kupchick be, and hereby is, authorized to accept in the name of and on behalf of the Town of Fairfield, a Grant in the amount of \$400,000 from the Commissioner of the Department of Housing; and

FURTHER RESOLVED, that the First Selectwoman is hereby authorized, on behalf of the Town of Fairfield, to sign and execute any and all necessary documents to secure said grant as well as provide additional information to execute any other documents as may be required by the Commissioner to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an Agreement is offered and to execute any amendments, rescissions, and revisions thereto, and to act as the authorized representative of the Town of Fairfield.”

11) DIRECTOR OF COMMUNITY AND ECONOMIC DEVELOPMENT (*requires RTM approval*)

To hear, consider and act upon the following resolution as recommended by the Director of Community and Economic Development:

RESOLVED, that the applications received under the Neighborhood Assistance Act (NAA) Program are hereby approved, and that the Director of Community and Economic Development is hereby designated as the municipal liaison of the Town of Fairfield for this program.

12) DIRECTOR OF COMMUNITY AND ECONOMIC DEVELOPMENT (*requires RTM approval*)

To hear, consider and act upon the following resolution as recommended by the Director of Community and Economic Development:

RESOLVED, that the Program Year 48 (October 1, 2022 – September 30, 2023) Community Development Block Grant (CDBG) Annual Action Plan be and hereby is approved in the amount of \$592,000, which includes entitlement grant funds of \$525,640 and program income of \$66,360; and

FURTHER RESOLVED, that Brenda L. Kupchick, First Selectwoman of the Town of Fairfield, be, and hereby is, authorized to execute any and all necessary documents to facilitate the Town’s receipt of these funds and participation in said CDBG Program.

13) AFFORDABLE HOUSING COMMITTEE

To hear, consider and endorse the Affordable Housing Committee’s Affordable Housing Plan

14) CHIEF FINANCIAL OFFICER – 20 YEARS

To rescind the following previously adopted motion at the May 2, 2022 Board of Selectmen meeting:

To hear, consider and adopt a bond resolution entitled, “A resolution appropriating \$2,400,000 for the costs of the East Trunk Wetlands Crossing project and authorizing the issuance of bonds to finance such appropriation”.

15) WATER POLLUTION CONTROL AUTHORITY - SUPPLEMENTAL RESOLUTION

To rescind the following previously adopted motion at the May 2, 2022 Board of Selectmen meeting:

To hear, consider and act upon the following Resolution:

WHEREAS, the Town of Fairfield (the “Town”) has adopted at the request of the Water Pollution Control Authority (“WPCA”) a Resolution entitled “A resolution appropriating \$2,400,000 for the costs of the East Trunk Wetlands Crossing project and authorizing the issuance of bonds to finance such appropriation” (the “Resolution”); and

WHEREAS, the Resolution appropriated \$2,400,000 for costs associated with the East Trunk Wetlands Crossing Project (the “Project”) and authorized the issuance of bonds (the “Bonds”); and

WHEREAS, while the Town is liable for the debt service on the Bonds, for internal accounting purposes, it is appropriate that the costs of the Project including debt service on the Bonds (the “Costs”) be allocated to the WPCA; and

WHEREAS, the Town’s WPCA has agreed to pay for the costs of the Project and the debt service on the Bonds authorized by the Resolution.

BE IT HEREBY RESOLVED, That the debt service on the Bonds as it becomes due shall be paid by the WPCA from its own funds and the obligation of the WPCA shall be set forth in a memorandum of understanding with the Town satisfactory to the Board of Selectmen.

16) BOARD OF EDUCATION

To hear an update from the BOE on enrollment projections and financial projections for the current fiscal year

17) To consider and act upon tax refunds as recommended by the Tax Collector in the amount of \$70,680.54

18) Adjourn