

**CHARTER REVISION COMMISSION**  
**Special Meeting**  
**4:30 PM**  
**MEETING VIA**  
**WEBEX**

A recording of this meeting can be found here: <https://www.youtube.com/watch?v=aWimgxINZMA>

**DRAFT MINUTES**

**MEMBERS PRESENT:** Chair Bryan Cafferelli, Vice Chair Christopher Brogan, Secretary Marlene Battista, Pamela Iacono, John Mitola, John Wynne

**MEMBERS ABSENT:** Jay Gross

**OTHERS PRESENT:** Attorney Steven Mednick, Town Attorney James Baldwin

I. **Call To Order**

Chair Cafferelli called the meeting to order at 4:30pm.

II. **Roll Call**

Recording Secretary Pru O'Brien took the roll.

III. **Pledge of Allegiance**

Chair Cafferelli led the Pledge of Allegiance.

IV. **Approval of Meeting Minutes: June 2, 2022**

Commissioner Mitola made a motion to approve the minutes from 6.2.22 as written. Commissioner Iacono seconded the motion. The motion carried unanimously.

V. **Continue Post Public Hearing Review and Discussion (continued from June 6<sup>th</sup> meeting)**

Commissioner Mitola made a motion to remove minority representation from the proposed Charter due to the concern expressed from the Public. Chair Cafferelli seconded the motion.

Commissioner Iacono thanked Commissioner Mitola for the motion and said she will support it even though she is disappointed at how distorted the proposal became. Members of the public politicized it to where it wasn't supposed to be. She felt it was bipartisan, but she doesn't want it to ruin what has been done with the Charter. She is very disappointed but respects the opinion of the Commission members. Commissioner Wynne felt that it was communicated unfairly as to the intent of the proposal. They can make it work effectively, but to not have the same accord with the RTM is not right. Commissioner Mitola said it will be removed in two places. The RTM sees it differently than Town Boards and Commissions. He thanked the Commission for letting him speak.

The motion carried unanimously.

Commissioner Mitola made a motion to change the language from 30 members of the RTM to 40 members as it is still reduced and allowing the RTM to decide on the size. There was no second so the motion didn't move forward.

Attorney Steven Mednick went over the following items in the Charter. The full discussion is on the recording. There were items that had been passed at previous meetings.

The items voted on and passed at this meeting are:

1.5D – carried unanimously.

1.6B-language carried unanimously

1.6c2-adoption of rules-carried unanimously

4.3E-language change-carried unanimously

- 5.7B1-remove- carried unanimously
- 6.1A- constables-carried unanimously
- 6.2B- strike ordinance reference-carried unanimously.
- 7.6B 3&4-No Engineering requirement stays, and change appoint to assign-carried unanimously
- 8.10C-Flood & Erosion Control Board changes-carried unanimously.
- 9.1E-Budget calendar-delete Board of Selectpersons- carried unanimously.
- 9.3B-Budget-language-First Selectperson calls the meeting to order and BOF chairs the meeting-carried unanimously.
- 9.4A-Budget-in addition to joint meetings the BOS/BOF/RTM can have their own additional meetings-carried unanimously.
- 10.4-Periodic review of Charter every 10 years. Language change to consider Charter revision but not mandated-carried unanimously.

VI. Approval of Revised Town Charter for Transmittal to Board of Selectman

Commissioner Iacono made a motion to approve the recommended changes to the charter documents and to present the revised Charter to the Board of Selectmen. Commissioner Battista seconded the motion.

The motion carried unanimously.

VII. Next Steps

Tentative schedule for the BOS: June 27<sup>th</sup>- present document, June 29<sup>th</sup>-possible questions and public hearing with BOS, July 5<sup>th</sup>-final meeting, and vote.

Commissioner Mitola thought some issues should be separate questions. Attorney Mednick said he would get the comments to the Chair and Vice Chair, and they would decide what should be separate. The members of the Charter Revision Commission expressed their gratitude to have been on the Commission and with the other Commissioners. Attorney Mednick said this was one of the best Commissions he has been with and appreciates the comments and dedication to detail.

VIII. Adjourn

Commissioner Brogan made a motion to adjourn. Commissioner Mitola seconded the motion. The meeting adjourned at 5:55pm.

Respectfully submitted,

Pru O'Brien  
Recording Secretary