

CRC EMAILS 10/14/21-10/26/21

From: Jason Li <jasonli.fairfield@gmail.com>

Sent: Thursday, October 14, 2021 4:42 PM

To: CRC <CRC@fairfieldct.org>

Subject: Committee Recommendations

Good Afternoon Committee Members,

As the Chair of two current building committees there are two items I would like to recommend in the potential new charter.

1. Cap building committees to Nine (9) four (R) four (D) and (U). Based on experience I think any more hinders any progress especially holding a quorum and discussions and scheduling.
2. This actually should be first, but once a committee has been established, members should be allowed to replace/add new members. I currently have one person who has attended two (2) meetings the entire time. I can not officially remove him and to get his replacement I need to go to the BOS to ask and wait for the BOS and RTM to approve a new person.

Thank you for your attention on this matter and for everyone's devoted time on this committee.

Keep up the work and Good Luck!

Jason Li

Chairman Holland Hill and Mill Hill Building Committee

From: Laura OBrien <obrien-laura@sbcglobal.net>

Sent: Thursday, October 14, 2021 6:07 PM

To: O'Brien, Pru <PO'Brien@fairfieldct.org>

Subject: Charter Revision comments

I respectfully submit the following suggested addition to the Fairfield Town Charter:

- As there is no mention of the Bicycle & Pedestrian Committee in the town charter, I suggest it be added to it. The committee was formed in 2014 by the Board of Selectmen (see attached committee charge). This committee has proven to be beneficial to town in a number of ways, including and not limited to, preparing the Complete Streets Policy, establishing several bike routes in town and advocating for many pedestrian and traffic improvements. The work of this committee should continue as a permanent activity of the town.

<<...>>

Laura OBrien

Vice Chair – Bicycle & Pedestrian Committee, Town of Fairfield, CT

178 Glengarry Rd.

Fairfield, CT 06825

Town of Fairfield
Bicycle and Pedestrian Committee
Committee Charge

The Town of Fairfield recognizes the need to encourage walking and biking for transportation, recreation, exercise and quality of life. Walking and biking conserve energy, improve air quality, reduce traffic and the need for parking, improve health and fitness, and invigorate the local economy through increased access to local businesses and greater potential for tourism. These community-wide benefits will be achieved through institutional, planning, enforcement, education and infrastructure actions. The Board of Selectmen shall appoint a Bicycle and Pedestrian Committee consisting of nine members to serve terms of four years; however, the initial appointees shall have staggered terms of two years (3 members), three years (3 members) and four years (3 members). No more than five members of the Committee shall be members of the same political party. The Committee shall elect a Chairperson, Vice Chairperson and Secretary. A Committee member may be removed by the Board of Selectmen for good cause upon a two-thirds vote of the Committee. Failure to attend four consecutive meetings without good reason shall constitute good cause for removal. All vacancies shall be filled by a vote of the Board of Selectmen. This Committee is established by the Board of Selectmen and can be terminated by a vote of the Board of Selectmen at any time.

The Bicycle and Pedestrian Committee shall: . Advocate for the recommendations in the Fairfield Bicycle & Pedestrian

Master Plan in collaboration with Town staff. Monitor transportation and other projects to ensure that they are consistent

with the proposed and/or adopted Complete Streets Policy. Monitor and evaluate the Town's progress in the implementation of the Fairfield Bicycle & Pedestrian Master Plan.

Convene regular meetings dedicated to the review of goals, implementation, outcomes and budgets.

Provide an annual status report to the Board of Selectmen.

Update the Fairfield Bicycle & Pedestrian Master Plan every five years in conjunction with updates in the Plan of Conservation and Development.

The Bicycle and Pedestrian Committee may: . Coordinate public awareness campaigns, educational trainings and events.

Conduct research and evaluation.

Seek grants and accept donations from private individuals and public entities. . Enlist staff, consultants and/or volunteers as needed to address specific tasks of the Committee.

Approved by BOS on 5/12/14

From: CT Chef <chefrjt@gmail.com>
Sent: Thursday, October 14, 2021 6:51 PM
To: CRC <CRC@fairfieldct.org>
Cc: Tara Backe <tbacke@aol.com>; Shana Tuttle <shana.tuttle@gmail.com>; Lisa Callahan <beachmom4.callahan@gmail.com>; Karen Winget <kkwopr@yahoo.com>; Jennifer Downing <jennifer@jbdowning.com>; Laura Fasano <lauralee1003@yahoo.com>
Subject: BGAC requested Charter revision

Dear Commissioners,

The Burr Gardens Advisory Committee is requesting a revision of its original charter as approved by the Board of Selectmen on June 20, 2012.

We request that bullet number five under 'Specifically, the BGAC will:' be replaced with the following:

- Any services or work planned and/or performed at Burr Gardens and Arboretum requires prior approval by BGAC.

Respectfully,

Robert Twardzik
Chairman

Laura Fasano
Ex Chairman

From: Judith Ewing <jewing8@outlook.com>
Sent: Saturday, October 16, 2021 10:13 AM
To: CRC <CRC@fairfieldct.org>
Cc: Browne, Betsy <BBrowne@fairfieldct.org>; Judith Ewing <JEEWING8@OUTLOOK.COM>
Subject: Comments Re: adding items to the Charter

To the CRC:

Re: Discussion about adding commissions, committees, and task forces to the Charter on October 14th

My suggestion is to include in the Charter only information necessary to the operation of the Town. If something new is introduced, it generally goes to the RTM as an ordinance which becomes part of the Town Code. The RTM can amend Town Code items as needed. Information in the Town Code can then receive "Charter status" if the CRC agrees to add it to the Charter as a new section.

The Town publishes an annual updated list which is titled "Officials, Boards & Commissions" with lists of members and terms of office. This is compiled by the Town Clerk. New committees and task forces can be added or eliminated on an annual basis.

When you schedule this discussion I suggest you include Betsy Browne, Town Clerk, as her input and experience would be invaluable to your decision making process.

That said, I agree with the comments made by several CRC members and the two attorneys regarding this decision.

The current Charter, which has been revised several times in the past fifty years, is not really very user friendly as a reference. Again I urge a cross-referencing index, clarification of language which has created issues of interpretation, and possibly reverting back to the Board of Education prior to 2006 revisions. (My comments made on October 6th.)

I have some additional comments which I will send in a separate email. Thank you for your service regarding this important matter.

Judy Ewing
98 Sasco Hill Terrace, Fairfield

From: Downie, David L. <ddownie@fairfield.edu>
Sent: Sunday, October 17, 2021 1:40 PM
To: CRC <CRC@fairfieldct.org>
Cc: Downie, David L. <ddownie@fairfield.edu>
Subject: Fairfield Charter Revision - Hold Local Elections in Even Numbered Years

Dear Charter Revision Commission:

Thank you for volunteering to work on this important Commission. I am submitting written comments and I could not attend the on-line forum for public comment.

I write to urge the revision of part A of section 2.3. of Fairfield's Town Charter, specifically the: "Date of Town elections." As you know, the charter currently reads: "A meeting of the electors of the Town for the election of elected Town officials and members of the Representative Town Meeting ("RTM") shall be held on the first Tuesday after the first Monday in November in each odd numbered year."

Fairfield should hold its municipal election in even numbered years. The advantages of doing so include:

- Increasing voter turn-out for town elections;
- Reducing voter apathy and burn-out caused by annual elections;
- Having a larger percentage of Fairfield citizens decide on their local representatives;
- Aligning our local elections with state and national elections; and
- Decreasing the financial cost to the town (this should not be overlooked or dismissed).

While I write in my personal capacity as a town resident, as Chair of the Department of Politics at Fairfield University, I know that significant research supports the value of holding local elections during the same year as state and US Congressional elections. I am familiar with the counter arguments and for a very large city some might make sense. However, for Fairfield the benefits of holding local elections in even numbered years far, far outweigh any potential counter argument.

Please consider this change. It would be good for democracy and good for Fairfield.

Best regards,

David Downie
655 Warner Hill Road
Southport/Fairfield, CT 06890

From: Fairfield Bike & Pedestrian Committee <bikewalkrun.fairfield.ct@gmail.com>
Sent: Monday, October 18, 2021 9:37 AM
To: CRC <CRC@fairfieldct.org>
Subject: Questions regarding Charter revisions from Fairfield Bike and Pedestrian Committee

Hello Bryan and the Commission,

Thank you for the opportunity to submit comments regarding the proposed Town Charter revisions.

I wanted to follow up with you regarding a question that John Wynne asked me during last week's meeting:

1. First, as I mentioned during the meeting, we respectfully request that the Bicycle and Pedestrian Committee be an organization listed in the Town Charter, in support of the important work we are doing to make our town's roads safer and more comfortable for all users. To be fully effective, we must be a permanent component of our Town's government.
2. Since the last charter revisions in 2006, the committee created a [Complete Streets Policy](#), which was endorsed by the Board of Selectpeople in 2018. Is there a path to strengthening the enforcement capabilities of this [award-winning](#) (see page 7) policy through the Charter process? As written and endorsed in 2018, it is purely advisory, making it virtually impossible to enforce, thus limiting our capabilities as a committee.

As stated by First Selectwoman Brenda Kupchick in [this NYT article](#) from July 2021, in reference to our Complete Streets policy:

“The idea is to make our streets more accessible for all types of users — people with disabilities, cyclists, runners, walkers — not just cars,” Ms. Kupchick said.

As it stands right now, we are extremely limited in our ability to do this. However, if there is a way to include a strengthened Complete Streets Policy in the Charter, we can take the *idea* of making our streets more accessible for all users and do more to make it a *reality* throughout our town.

Thanks so much for your consideration of these requests. I look forward to your reply and advice as to how we can move forward.

Have a great week,

Sarah

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Sarah Roy

Chair, Bicycle and Pedestrian Committee
Town of Fairfield, Connecticut
<http://fairfieldct.org/bikeped>

From: Barbara Harris <bahgarden@yahoo.com>
Sent: Monday, October 18, 2021 4:25 PM
To: O'Brien, Pru <PO'Brien@fairfieldct.org>
Subject: Charter Revision Commission

To the Commission,

Thank you for taking comments for the Charter. I would like to express my suggestions and desires to possibly be implemented in the charter as follows:

1. Not allowing large corporations to take over town with exorbitant rents but rather supporting small businesses only, with reasonable, appropriate rent.

2. Keeping the noise level way down at FW High school athletic field as the entire region should not have to listen to it. In general, the noise ordinance needs to be stricter as fireworks in residential areas are too loud. Also, minimizing aircraft fly overs.

3. Banning all dangerous, harmful chemical usage that pollutes the air, water and soil such as pesticides, inorganic fertilizers, glyphosate weed killer and any others and promoting pollinator pathways to support agriculture and safe food in the town and state, especially on golf courses in

town. There are safe, natural ways to maintain flora and fauna.

4. Preserve, conserve and declare as much open space as possible as wildlife refuges, ongoing, for balance and respite for all to visit and partake, considering future generations.

5. To designate and create more community gardens downtown at the senior center and town hall area. Not just soccer fields as residents need this important recreation as there could be food shortages with all going on globally.

These suggestions will create a healthier more resilient population so I hope they will be considered seriously.

Thank you for the opportunity to share my concerns and wishes.

*Sincerely,
Barbara Harris*

From: Barbara Harris <bahgarden@yahoo.com>

Sent: Tuesday, October 19, 2021 3:53 PM

To: O'Brien, Pru <PO'Brien@fairfieldct.org>

Subject: Fw: omission

Good morning,

I forgot to add the dangerous forever chemical PFAS to my submission to ask that it be in the town charter that the communities water be tested for it as it is highly toxic, never breaks down and manufacturers incorporate it into so many products.

Thank you kindly,

B. Harris

From: Downie, David L. <ddownie@fairfield.edu>

Sent: Thursday, October 21, 2021 4:25 PM

To: CRC <CRC@fairfieldct.org>

Subject: RE: Fairfield Charter Revision - Hold Local Elections in Even Numbered Years

Dear Charter Revision Commission:

With reference to my suggestion that Fairfield change its election cycle, if CT State law prevents Fairfield from changing the years in which it holds elections for town positions, then I request that the Commission consider if such a change would be desirable in the abstract. If the Commission agrees that it would be desirable, then I hope the Commission would write Fairfield's state representatives requesting that they seek changes in the relevant state statute(s) so that the Town of Fairfield, and other municipalities, could hold local elections when they wished.

Best regards,

David Downie
655 Warner Hill Road
Southport/Fairfield, CT 06890

From: panded@optonline.net <panded@optonline.net>

Sent: Friday, October 22, 2021 3:07 PM

To: CRC <CRC@fairfieldct.org>; bcaff@gmail.com

Subject: Input from Department Heads - Charter Revision Commission

Hi there! I was surprised a number of department heads were absent from the Oct 14th CRC meeting and was curious if they emailed or otherwise communicated their

suggestions. If so, may I trouble you to let me know where I might access that data. I did review the "Issue Tracking Chart" which was very thorough!

Thank you!

Eve Burhenne

827 Riverside Drive

Fairfield, CT 06824

203 255 6176

From: Valiant Thor <valiant.thor@onionmail.org>

Sent: Friday, October 22, 2021 9:56 PM

To: CRC <CRC@fairfieldct.org>

Subject: Please post desired revisions on the Town website

Why doesn't the administration post what parts of the charter she wants to revise?

It is just hyperbole from inception.

Issues Tracking Chart – Fairfield Charter Revision Commission

Substantial Due Diligence	Research and Report	Relevance Discussion
Editorial Issues	<ul style="list-style-type: none"> • Create a cross-referencing index because a subject matter is often discussed in more than one place and is only useful if all pertinent references are read together. An example of this is the language about appointing and dismissing full-time employees. (§§1.4 B (1) and 6.2.B (1) and § 3.6.)¹. • Review Code of Ordinances to determine whether any matters should be elevated to Charter status². • All cross-references to CT statutes should be checked for changes in numbering and/or language since 2006³. • Use the National Civil League Model City Charter as a guide⁴. • Review conflicts in charter and code with regard to pensions and retirement⁵. • Charter should include information “necessary to the operation of the Town.” Utilize the ordinance process to create new entities, where possible⁶. • Is the issue of tax exemptions for county clubs a matter that is properly before the CRC?⁷ 	
Procedural Issues	<ul style="list-style-type: none"> • Request for Proposed Redlines of Charter Provisions⁸ • Composition of CRC is not reflective of the racial demographics of Fairfield⁹ and lacking in diversity¹⁰. • Additionally, the process for review must be completely transparent¹¹, equitable¹² and include specific measures beyond the opportunity for public hearing to ensure that it is fair and representative of all members of our community¹³. • Concerns about conflict between the CRC members who served on the Strategic Planning Committee; one witness suggested “ex officio” membership (Note: presumably “non-voting membership)¹⁴ and resulting imbalance on CRC¹⁵ • CRC meetings should be conducted in public¹⁶ and live on Fair TV¹⁷. • Hold off on Charter revision until the Town has funds to conduct inclusive virtual meetings¹⁸. • “...a number of department heads were absent from the Oct 14th CRC meeting and was curious if they emailed or otherwise communicated their suggestions. If so, may I trouble you to let me know where I might access that data. I did review the "Issue Tracking Chart" which was very thorough¹⁹!” • Why doesn't the administration post what parts of the charter she wants to revise²⁰? Note: Public Official testimony will occur on November 8, 2022. 	
Non Charter issues	<ul style="list-style-type: none"> • Request for expanded restrictions pertaining to ATV operation on private property and the regulation of dirt bikes on private property²¹ • Include provisions to allow the town to accept private sponsorships with naming rights of town controlled sites (revenue generation)²². • Modify the 6' setback for recycled materials on homeowners property to be curbside, like the trash bins²³. • Allow for a private funding group to be created and in coordination with the Town for Special projects to enhance the standard of living in Fairfield²⁴. • Traffic issues on Post Road, Black Rock Turnpike and Kings Highway at New England Avenue²⁵. 	

Issues Tracking Chart – Fairfield Charter Revision Commission

Substantial Due Diligence	Research and Report	Relevance Discussion
	<ul style="list-style-type: none"> • Town should start implementing a storm water ordinance and illicit discharge ordinance²⁶. • Move the municipal election to even numbered years, if permitted by law²⁷. Note: The issue of conducting election is controlled by statute law; see, C.G.S. §9-164(a). • Burr Gardens Advisory Committee requests revision of its original charter as approved by the Board of Selectmen on June 20, 2012²⁸. • The Town publishes an annual updated list which is titled “Officials, Boards & Commissions” with lists of members and terms of office. This is compiled by the Town Clerk. New committees and task forces can be added or eliminated on an annual basis²⁹. • (1) Do “(n)ot allow...large corporations to take over town with exorbitant rents but rather supporting small businesses only, with reasonable, appropriate rent”; (2) “Keep...the noise level way down at FW High school athletic field as the entire region should not have to listen to it. In general, the noise ordinance needs to be stricter as fireworks in residential areas are too loud. Also, minimize...aircraft fly overs”; (3) “Ban...all dangerous, harmful chemical usage that pollutes the air, water and soil such as pesticides, inorganic fertilizers, glyphosate weed killer and any others and promoting pollinator pathways to support agriculture and safe food in the town and state, especially on golf courses in town. There are safe, natural ways to maintain flora and fauna”; (4) “Preserve, conserve and declare as much open space as possible as wildlife refuges, ongoing, for balance and respite for all to visit and partake, considering future generations”; (5) “To designate and create more community gardens downtown at the senior center and town hall area. Not just soccer fields as residents need this important recreation as there could be food shortages with all going on globally³⁰”; and (6) “dangerous forever chemical PFAS to my submission to ask that it be in the town charter that the communities water be tested for it as it is highly toxic, never breaks down and manufacturers incorporate it into so many products³¹”. 	
No Preamble	<ul style="list-style-type: none"> • Consider adopting a preamble to the Charter³². 	
Legal Issues/Comment		

Issues Tracking Chart – Fairfield Charter Revision Commission

Substantial Due Diligence	Research and Report	Relevance Discussion
Article I Incorporation, General Powers and Organizations		
Legal Issues/Comment		
Article II Elected Officials and Elections	<ul style="list-style-type: none"> §2.3.D – Commencement of Terms of Elected Officials and the RTM. Section 2.3.D. Commencement date of terms of elected office and the RTM: The swearing in ceremony has traditionally been held the third Monday in November. There has been confusion about this, but to do otherwise would be in conflict with Section 4.4.A. which states that the organization meeting of the RTM members SHALL be held on the Fourth Monday in November each year. Again, cross-referencing is needed here³³. §2.6 – Voting Districts. Equal representation of all voting districts³⁴. §2.6 – Resignations and Vacancies. Proposed Change: The Town Clerk shall notify each member of the meeting not less than three days before the time set for the meeting³⁵. 	
Legal Issues/Comment		
Article III Appointed Officers and Permanent Boards and Commissions in General	<ul style="list-style-type: none"> §3.1.A - Eliminate “elector” requirement and six-month waiting period for the Police and Fire Chief³⁶ 	
Legal Issues/Comment		
Article IV Legislative Branch	<ul style="list-style-type: none"> Non-partisan RTM elections³⁷. Retain the RTM or “some form of direct representation in our town governance”³⁸. §4.3.D – Meetings. Proposed Change: The Town Clerk shall notify all RTM members of the time and place at which each regular or special RTM meeting is to be held. The notice shall be published at least five days before the meeting³⁹. §4.5 – Ordinances. Proposed Change: The Town Clerk shall cause any action of the RTM adopting, amending, or repealing an ordinance to be published in proper summary form within one week after the adjournment of the meeting at which such action was taken⁴⁰. 	

Issues Tracking Chart – Fairfield Charter Revision Commission		
Substantial Due Diligence	Research and Report	Relevance Discussion
Legal Issues/Comment		
Article V Executive Branch	<ul style="list-style-type: none"> Form of Government should be change from Board of Selectmen/RTM to Town Manager/Council⁴¹. Retain the current “town” form of government as opposed to a “city” form of government⁴². 	
Legal Issues/Comment		
Article VI Board of Selectmen and First Selectman	<ul style="list-style-type: none"> §6.31.C(1). Board of Selectmen Approval of Contracts. This provision is “probably a relic of more austere budget days.” It calls for the BOS to approve contracts greater than \$10,000⁴³. §6.3. Vacancies on the BoS: There was confusion about the Charter language and the CT statute. Suggestion: Eliminate the Charter language and refer to the CT statute⁴⁴. 	
Legal Issues/Comment		
Article VII Elected Officers	<ul style="list-style-type: none"> Term Limits for elected officials. The proposal acknowledges the legal challenge and suggests that the CRC ask the state legislative delegation to grant Fairfield the “privilege” to limit terms⁴⁵. 	
Legal Issues/Comment		
Article VIII Elected Boards and Commissions	<ul style="list-style-type: none"> Too many boards and commissions to be effective and perhaps come qualification standard for more technical or specialized boards⁴⁶. §8.2 - The current BoE terms of service has come under criticism because it could result in too many inexperienced members being elected at any one time. Suggestion: return to the six-year term⁴⁷. §8.3.A - Number of Board of Finance Members. There’s probably a logical explanation for this, but why do we have 9 Board of Finance members when statute only calls for 6 members⁴⁸? §8.3.D - Installation of Assessment System by Board of Finance. Assess recommends repeal of this provision: “It seems odd that the BOF would be involved in selecting an assessment system. I would imagine this was from when assessment systems were first coming into being and the office may not have had the technical skill to evaluate a system⁴⁹.” 	
Legal Issues/Comment		
	Qualifications for elected Boards and Commissions may be difficult.	
	<ul style="list-style-type: none"> §3.1.A, §9.21 and §9.22 - Eliminate “elector” requirement and six-month waiting period for the Police 	

Issues Tracking Chart – Fairfield Charter Revision Commission

Substantial Due Diligence	Research and Report	Relevance Discussion
Article IX Appointed Officers	<p>and Fire Chief⁵⁰. Police and Fire Commissions “..may choose to waive the residency requirement for the Fire Chief or Chief of Police⁵¹.”</p> <ul style="list-style-type: none"> • §9.4 – Assistant Town Attorneys. This provision should be removed⁵². • §9.5 – CFO-Controller Responsibilities. This provision contains “...a lot of detail work assigned specifically and solely to the CFO. There should be a provision to allow the CFO to assign other staff to these tasks, similar to the way the Charter allows the Controller to countersign requisitions⁵³.” • §9.7 - Qualifications of Director of Public Works. The provision currently stipulates that the Director “shall be a professional engineer “. When this Charter language was adopted it was common to have the Director also function as the Town Engineer. As time passed the duties of the Director became more management focused and it became common to bifurcate these roles. In recent years, PW Directors have become more involved in building maintenance, fleet maintenance, roadway maintenance, construction management, WPCA operations, safety training, and municipal solid waste and recycling. The Town Engineer assumed a technical support role for these functions. Recommendation: PW Director Qualifications should focus on management experience with a background in project management, and labor contract administration. The PW Directors recommends that the engineering qualification be removed and business and management expertise be substituted. Perhaps a 4yr college degree with a successful tenure as a manager in those areas iterated be considered⁵⁴. • §9.11.B(3) – Director of Parks and Recreation conflict with 10.8.C Department of Public Works⁵⁵. • §9.20 – Director of Health. Charter requires “licensed physician” or as otherwise set forth in C.G.S. 19a-200 et seq.)⁵⁶. • §9.25 – Conservation Director. Charter Revision Commission must restore and strengthen the Conservation Department so that it can support the town commissions and programs and continue to be an example of excellent conservation work in Connecticut⁵⁷. The Conservation Department should remain a separate department⁵⁸ and strengthen in order to remain a check on development⁵⁹.. 	
Legal Issues/Comment		
Article X Specific Permament Appointed Boards, Authorities, Commissions and Departments	<ul style="list-style-type: none"> • Too many boards and commissions to be effective and perhaps come qualification standard for more technical or specialized boards⁶⁰. • Consider provisions for the creation of boards, commissions and other similar entities⁶¹. • Departments should be accountable to elected officials⁶². • Create a Cemetery Commission to address the condition of the Old Burying Ground⁶³. • §10.3 – Conservation Commission – See §9.25, above⁶⁴. • §10-9 – Board of Health and Health Department. Purposes should be crafted more broadly⁶⁵. 	

Issues Tracking Chart – Fairfield Charter Revision Commission

Substantial Due Diligence	Research and Report	Relevance Discussion
	<ul style="list-style-type: none"> • §10.11 – Board of Building Appeals (“BBA”) – (1) Cap membership of the two building committees (Note: Only the BBA is enumerated in the Charter) at nine (9). (2) There should be no single party with a majority of members; and (3) Members should be permitted to remove (Note: implied from the content of the email), replace or add new members⁶⁶. • §10.12 – Flood and Erosion Control Board – Retain the provision in the Charter and bolster with additional requirements as set forth in the Connecticut General Statutes⁶⁷. • §10.15 – Ethics Commission. Authority of the Commission to consider actions of Police Chief (and, presumably, other officials) who lie before public bodies, in this instance the Police Commission⁶⁸. • §10.16.A – Human Services Commission and Department – Remove “...and handicapped persons” and replace with “and social services”⁶⁹. • Creation of Citizens Commission (“Office of the People”)⁷⁰. • Address issues of diversity⁷¹ and racial equity (create a racial equity subcommittee)⁷². • The Bicycle & Pedestrian Committee is not established in the town charter. The committee was formed in 2014 by the Board of Selectmen (see attached committee charge). This committee has proven to be beneficial to town in a number of ways, including and not limited to, preparing the Complete Streets Policy, establishing several bike routes in town and advocating for many pedestrian and traffic improvements. The work of this committee should continue as a permanent activity of the town: “if there is a way to include a strengthened Complete Streets Policy in the Charter, we can take the *idea* of making our streets more accessible for all users and do more to make it a *reality* throughout our town⁷³.” 	
Legal Issues/Comment		
Article XI Standards of Conduct		
Legal Issues/Comment		
Article XII Budget Procedure and related Matters	<ul style="list-style-type: none"> • Cost of living limit on budget increases⁷⁴. • §12.3 – Publication of Final Budget. This provision requires the publication of the budget in the newspaper. The entire budget is too large to publish and the Town has been unable to comply with the requirement. The CFO recommends updating this to require electronic publication of the budget on the Town website⁷⁵. • §12.8 – Purchasing Authority. Review⁷⁶. 	
Legal Issues/Comment		

Issues Tracking Chart – Fairfield Charter Revision Commission		
Substantial Due Diligence	Research and Report	Relevance Discussion
Article XIII Referenda	<ul style="list-style-type: none"> §13.2.F Manner of Holding Referendum is confusing to most, and needs clarification as to what is required to pass a referendum⁷⁷. 	
Legal Issues/Comment		
Article XIV Miscellaneous		
Legal Issues/Comment		
Article XV Transition Provisions		

Addendum 1: Committee Charge of the Bicycle and Pedestrian Committee (See, Boards and Commissions).

The Town of Fairfield recognizes the need to encourage walking and biking for transportation, recreation, exercise and quality of life. Walking and biking conserve energy, improve air quality, reduce traffic and the need for parking, improve health and fitness, and invigorate the local economy through increased access to local businesses and greater potential for tourism. These community-wide benefits will be achieved through institutional, planning, enforcement, education and infrastructure actions.

The Board of Selectmen shall appoint a Bicycle and Pedestrian Committee consisting of nine members to serve terms of four years; however, the initial appointees shall have staggered terms of two years (3 members), three years (3 members) and four years (3 members). No more than five members of the Committee shall be members of the same political party. The Committee shall elect a Chairperson, Vice Chairperson and Secretary. A Committee member may be removed by the Board of Selectmen for good cause upon a two thirds vote of the Committee. Failure to attend four consecutive meetings without good reason shall constitute good cause for removal. All vacancies shall be filled by a vote of the Board of Selectmen. This Committee is established by the Board of Selectmen and can be terminated by a vote of the Board of Selectmen at any time.

The Bicycle and Pedestrian Committee shall:

- Advocate for the recommendations in the Fairfield Bicycle & Pedestrian Master Plan in collaboration with Town staff.
- Monitor transportation and other projects to ensure that they are consistent with the proposed and/or adopted Complete Streets Policy.

Issues Tracking Chart – Fairfield Charter Revision Commission

Substantial Due Diligence

Research and Report

Relevance Discussion

- Monitor and evaluate the Town's progress in the implementation of the Fairfield Bicycle & Pedestrian Master Plan.
- Convene regular meetings dedicated to the review of goals, implementation, outcomes and budgets.
- Provide an annual status report to the Board of Selectmen.
- Update the Fairfield Bicycle & Pedestrian Master Plan every five years in conjunction with updates in the Plan of Conservation and Development.

The Bicycle and Pedestrian Committee may:

- Coordinate public awareness campaigns, educational trainings and events.
- Conduct research and evaluation.
- Seek grants and accept donations from private individuals and public entities.
- Enlist staff, consultants and/or volunteers as needed to address specific tasks of the Committee.

Approved by BOS on 5121114

Addendum 2: Establishment of Boards of Finance (See, §8.3.A, above).

CGS Sec. 7-340. Towns may establish. Any town may, at any annual or special meeting, warned and held for that purpose, vote to establish a board of finance. If such vote is in the affirmative, a certificate of such approval shall be recorded in the office of the clerk of such town and a certified copy thereof shall be filed by such clerk in the office of the Secretary of the State, who shall record the same. Within ten days after such affirmative vote has been passed by any town, **its selectmen shall appoint six electors and taxpayers of such town as members of such board**, each of whom shall serve from the date of his appointment to the date of the election and qualification of his successor in accordance with the provisions of section 9-202. All rights and powers conferred and duties and obligations imposed by the general statutes upon boards of finance shall be held to be conferred or imposed upon each board of finance as soon as it is established under the provisions of this chapter. No town shall vote to abolish a board of finance until after the expiration of two years from the date of its establishment.

¹ Submission of Judith Ewing, 98 Sasco Hill Terrace - 6 and 16 October 2021

² Submission of Judith Ewing, 98 Sasco Hill Terrace - 6 October 2021

³ Submission of Judith Ewing, 98 Sasco Hill Terrace – 6 and 16 October 2021

⁴ Public Hearing Testimony of Matthew Hallock, 6 Summerville Street – 6 October 2021

⁵ Public Hearing Testimony of Carolyn Trabuco – 6 October 2021

⁶ Email from Judith Ewing, 98 Sasco Hill Terrace - 16 October 2021

⁷ Submission of Jennifer A. Gillis, 230 Nichols Street – 6 October 2021

⁸ Submission of Robert C. Lamonica, 423 Lucille Street – 5 October 2021

⁹ Submission of Hannah Fichandler, Newman Place – 5 October 2021; Jennifer Ellwood, 46 Bibbins Ave – 6 October 2021; Katie Romeo, 237 Greenfield

Issues Tracking Chart – Fairfield Charter Revision Commission

Substantial Due Diligence

Research and Report

Relevance Discussion

Street – 6 October 2021

- ¹⁰ Public Hearing Testimony of Selectwoman Nancy Lefkowitz – 6 October 2021.
- ¹¹ Public Hearing Testimony of State Representative Lisa Devlin (134th District) – 6 October 2021.
- ¹² Public Hearing Testimony of Keri Langerman, 1506 Burr Street – 6 October 2021.
- ¹³ Submission of Jennifer Ellwood, 46 Bibbins Ave – 6 October 2021; Katie Romeo, 237 Greenfield Street – 6 October 2021
- ¹⁴ Public Hearing Testimony of Sarah Keitt, 538 Winepoge Drive and Karen Wackerman, RTM District 7 – 6 October 2021; Submissions of Jennifer Ellwood, 46 Bibbins Ave – 6 October 2021; Katie Romeo, 237 Greenfield Street – 6 October 2021; Michelle Walker, PhD, 127 Blueridge – 7 October 2021; and, Bud Morten - 3 October 2021.
- ¹⁵ Public Hearing Testimony of William Gerber, RTM District 2) – 6 October 2021
- ¹⁶ Public Hearing Testimony of State Representative Cristin McCarthy Vahey – 6 October 2021
- ¹⁷ Submission of Judith Ewing - 6 October 2021
- ¹⁸ Submission of Carol Waxman, 1255 Fairfield Beach Road - 14 October 2021.
- ¹⁹ Email from Eve Burhenne, 827 Riverside Drive – 22 October 2022.
- ²⁰ Email from Thor Valiant – 22 October 2022
- ²¹ Submission of Karen and Ed Bassett, 145 Wormwood Road; Denise and Jim Honeycutt, 130 Wormwood Road; Barbara “Bobbi” Williams, 136 Wormwood Road; John Peteshel, 161 Wormwood Road; and Sheree Cunningham, 175 Wormwood Road – 5 October 2021.
- ²² Submission of Justin C. Beck, 41 Beth Drive – 22 September 2021.
- ²³ Submission of Justin C. Beck, 41 Beth Drive – 22 September 2021.
- ²⁴ Submission of Justin C. Beck, 41 Beth Drive – 22 September 2021.
- ²⁵ Submission of Michael A. Dowling, 1375 Kings Highway -1 October 2021
- ²⁶ Submission of William Hurley, Town Engineering Manager – 14 October 2021
- ²⁷ Submission of Professor David Downie, 655 Warner Hill Road – 17 + 21 October 2021
- ²⁸ Email from Robert Twardzik, Chair and Laura Fasano former Chair – 14 October 2021
- ²⁹ Submission of Judith Ewing, 98 Sasco Hill Terrace – 16 October 2021
- ³⁰ Email from Barbara Harris – 18 October 2021
- ³¹ Email from Barbara Harris – 19 October 2021
- ³² Public Hearing Testimony of Matthew Hallock, 6 Summerville Street – 6 October 2021
- ³³ Submission of Judith Ewing - 6 October 2021
- ³⁴ Public Hearing Testimony of Jenn Jacobsen – 6 October 2021.
- ³⁵ Public Testimony of Town Clerk Elizabeth P. Browne, MMC, MCTC – 14 October 2021
- ³⁶ Submission of William Tuttle, 1375 South Pine Creek road – 5 October 2021; Submission of Jill Vergara, RTM 7th District – 7 October 2021; Submission of Donald R. Kleber, 7 October 2021
- ³⁷ Submission of Carol Waxman, 1255 Fairfield Beach Road - 5 October 2021.
- ³⁸ Submission of Erin Lopez, 77 Patricia Circle – 13 October 2021.
- ³⁹ Public Testimony of Town Clerk Elizabeth P. Browne, MMC, MCTC – 14 October 2021
- ⁴⁰ Public Testimony of Town Clerk Elizabeth P. Browne, MMC, MCTC – 14 October 2021
- ⁴¹ Submission of Jan Carpenter, 144 Harbor Road – 5 October 2021
- ⁴² Submission of Morton Fisher, 172 Sigwin Drive – 6 October 2021
- ⁴³ Submission of Town CFO Jared Schmitt – 14 October 2021.

Issues Tracking Chart – Fairfield Charter Revision Commission

Substantial Due Diligence

Research and Report

Relevance Discussion

- 44 Submission of Judith Ewing - 6 October 2021
- 45 Submission of Jan Carpenter, 144 Harbor Road – 5 October 2021
- 46 Public Hearing Testimony of Ed Bateson, 12195 North Street (RTM District 1) – 6 October 2021; Submission of Jan Carpenter, 144 Harbor Road – 5 October 2021
- 47 Submission of Judith Ewing - 6 October 2021
- 48 Submission of Town CFO Jared Schmitt – 14 October 2021 (Citing C.G.S. §7-340.
- 49 Submission of Assessor Ross D. Murray, CCMA II – 12 October 2021.
- 50 Submission of William Tuttle, 1375 South Pine Creek Road – 5 October 2021
- 51 Submission of Chief Robert Kalamaras – 12 October 2021
- 52 Public Testimony of Town Attorney James Baldwin – 14 October 2021.
- 53 Submission of Town CFO Jared Schmitt – 14 October 2021.
- 54 Submission of John Marsilio, Director of Public Works – 13 October 2021.
- 55 Email from Commissioner Iacono – 19 October 2021; See, email from Jeanne Stevens – 6 October 2021.
- 56 Public Testimony of Henry Yoon, Board of Health – 14 October 2021.
- 57 Submission of Jane Gitlin Nishball, 67 Middlebrook Place – 5 October 2021
- 58 Public Hearing Testimony of Kathy Braun – 6 October 2021.
- 59 Public Hearing Testimony of Patrick Wackerman, 27 riverside Drive – 6 October 2021
- 60 Submission of Jan Carpenter, 144 Harbor Road – 5 October 2021
- 61 Public Testimony of Becky Bunnell, Sustainable Fairfield Task Force, _____ – 14 October 2021
- 62 Public Hearing Testimony of Ed Bateson, 12195 North Street (RTM District 1) – 6 October 2021;
- 63 Public Hearing Testimony and Submission of Jeanne Stevens, Eunice Dennie Burr Chapter DAR, 71 Old Mill Road – 6 October 2021
- 64 Submission of Jane Gitlin Nishball, 67 Middlebrook Place – 5 October 2021
- 65 Public Testimony of Henry Yoon, Board of Health – 14 October 2021.
- 66 Email from Jason Li, Chair, Holland Hill and Mill Hill Building Committee – 14 October 2021.
- 67 Public Testimony of Becky Bunnell, Sustainable Fairfield Task Force, _____ – 14 October 2021
- 68 Submission of Jeffrey E. Bloch – 6 October 2021
- 69 Public Testimony of Julia DeMarco, _____ - 14 October 2021
- 70 Public Hearing Testimony of Matthew Hallock, 6 Summerville Street – 6 October 2021
- 71 Public Hearing Testimony of Keri Langerman, 1506 Burr Street – 6 October 2021.
- 72 Submission of Douglas W. Bunnell, Ph.D, 2008 Fairfield Beach Road – 4 October 2021.
- 73 Public testimony and submission of Sara Roy – 14 and 18 October 2021; Submission of Laura O'Brien, Vice Chair, 178 Glengarry Road – 14 October 2021
- 74 Submission of Jan Carpenter, 144 Harbor Road – 5 October 2021
- 75 Submission of Town CFO Jared Schmitt – 14 October 2021.
- 76 Public Hearing Testimony of Jenn Jacobsen – 6 October 2021.
- 77 Submission of Judith Ewing - 6 October 2021