

Charter Revision Commission Meeting
Thursday, October 14, 2021
6:30 p.m.
Via WebEx
Fairfield, CT

A recording of this meeting can be found here: [youtube.com/watch?v=wzytNb5-e2g](https://www.youtube.com/watch?v=wzytNb5-e2g)

DRAFT MINUTES

MEMBERS PRESENT: Bryan Cafferelli-Chair, Chris Brogan-Vice Chair, Marlene Battista, Pamela Iacono, John Mitola, John Wynne

MEMBERS ABSENT: Jay Gross

OTHERS PRESENT: Attorney Steven Mednick, Town Attorney James Baldwin, FairTV and members of the public.

- I. **Call to Order.** Chairman Bryan Cafferelli called the meeting to order at 6:30pm.
- II. **Roll Call.** Recording Secretary Pru O'Brien took the roll call. Jay Gross was the only member who was not present.
- III. **Informal Item: Public Email Comments (Posted on CRC Webpage).** Mr. Cafferelli went over the new email address and the way emails received are processed and logged. Mr. Cafferelli also told the public that there will be another public hearing at which they will be able to speak to the commission, after the CRC meets with the other groups from the town.
- IV. **Approval of minutes.** (A) September 22, 2021 and (B) October 6, 2021. Chris Brogan made a motion to amend the 9.22.21 minutes by adding a link to the meeting recording. John Wynne seconded the motion.

The motion carried unanimously.

John Mitola made a motion to approve the amended minutes of 9.22.21 and the minutes as presented of 10.6.21. Marlene Battista seconded the motion.

The motion carried unanimously.

- V. **Meeting with Department Heads and Other Appointed Officials pertaining to the effect of the Charter on Town operations.** Mr. Cafferelli opened the meeting to hear comments/suggestions from Department Heads and Appointed Officials.

- Elizabeth P. Browne, MMC, MCTC, Town Clerk - comments read are attached at the end of the minutes.

- Sarah Roy, Chair – Fairfield Bike & Pedestrian Committee (“FBPC”) - The FBPC was formed in 2014 by the BOS, but they are not in the charter. Ms. Roy would like to recommend putting the FBPC into the charter. She will review charter and send an email.
- Julie DeMarco-Director of Social Services - Recommends changing Charter §10.16.A from *handicapped* and *handicapped persons* to *aging and Social Services* in both sentences where mentioned below.

A. Members and terms. The Human Services Commission shall consist of nine members appointed by the Board of Selectmen, not more than five members of whom shall be registered with the same political party. Members shall have terms of four years which shall be staggered so that no more than four terms expire in one year. The Human Services Commission shall have members representing the interests of the aging and *the handicapped* and may form its own committees with additional persons to assist and advise the Human Services Commission in matters which concern the conditions and needs of aging and of *handicapped persons*.

- Becky Bunnell - Chair, Flood & Erosion Control Board - Ms. Bunnell said the FECB will be finalizing and voting on a formal statement to submit to the CRC, at the next FECB meeting on Tuesday. Some of the items will be a change to the board name to include the word *Resiliency*, as recommended by the state. Adding 2-3 more members to the board and slightly expanding responsibilities of the FECB to better align with the state statute listed in the town charter.
- Henry Yoon - Chair, Board of Health - Dr. Yoon would like to make some changes to Charter §9.20 C Board of Health Powers and Duties as well as §10.9 Board of Health and Public Health Department. He said there is a broad scope of involvement with the Director of Health. The BOH is meeting soon to get some input and bring back language to make “*licensed health professional*” be more specific.
- Becky Bunnell-Chair, Flood & Erosion Control Board- Ms. Bunnell had comments regarding Task Forces. Ms. Bunnell wondered if permanent task forces would be added to the charter going forward. John Mitola said the BOS creates a task force and there is no intent to make them permanent. Attorney Mednick recommended looking at all the boards and commissions and determine the importance of them. Task Forces are usually temporary, and he hasn’t seen one in a charter. The actual process is governed by a charter but is not part of the charter. Ms. Bunnell also mentioned that Solid Recycling and Waste is in the town code, but not in the charter. She asked for clarification between the town code and town charter. Town Attorney Jim Baldwin said according to the town charter, the BOS can create advisory boards, commissions, and committees, as well as task forces. The BOS can eliminate them too. Attorney Baldwin also said Solid Waste and Recycling was created by an ordinance, so it doesn’t have to be in the charter. An ordinance is more flexible if subject to change. The charter would make that much less flexible. The guidelines on operations are in the charter.

- Town Attorney Jim Baldwin referred to Charter §9.4- Assistant Town Attorneys and suggested it be removed altogether or at least be addressed by the commission as it is antiquated.

Pam Iacono suggested that if there is another session with department heads and elected officials, to please email what they will present ahead of time so the CRC is prepared, can take notes, and ask questions. Ms. Iacono also asked about the upcoming meeting dates and what is happening at the meetings. Attorney Mednick will update the list to reflect the subject of the meetings ahead. He also explained the breakdown of colors on the comment grid. As emails come in, he will update the grid and send it out before the next meeting. The grid will always be part of the backup documents as will the emails sent in to the CRC email address.

VI. Adjournment

Pam Iacono made a motion to adjourn. Marlene Battista seconded the motion.

The meeting adjourned at 7:36pm.

Respectfully submitted,

Pru O'Brien
Recording Secretary



TOWN OF FAIRFIELD
611 OLD POST ROAD
FAIRFIELD, CONNECTICUT 06824
(203) 256-3090

OFFICE OF THE TOWN CLERK
ELIZABETH P. BROWNE, MMC, MCTC
TOWN CLERK

TOWN OF FAIRFIELD CHARTER - SUGGESTED CHANGES

2.6 G Resignation & vacancies.

(4) The Town Clerk shall cause notice of the meeting to be delivered to each member not less than three days before the time set for the meeting.

Proposed Change: The Town Clerk shall notify each member of the meeting not less than three days before the time set for the meeting.

4.3D Meetings.

D. Notice. The Town Clerk shall notify all RTM members of the time and place at which each regular or special RTM meeting is to be held. The notice shall be sent by mail at least five days before the meeting, and a copy of such notice shall be published before the meeting in a newspaper having a general circulation in the Town and posted as required by the Freedom of Information Act....

Proposed Change: The Town Clerk shall notify all RTM members of the time and place at which each regular or special RTM meeting is to be held. The notice shall be published at least five days before the meeting.

§ 4.5. Ordinances.

The Town Clerk shall cause any action of the RTM adopting, amending, or repealing an ordinance to be published in proper summary form within one week after the adjournment of the meeting at which such action was taken in a newspaper having a general circulation in the Town...

Proposed Change: The Town Clerk shall cause any action of the RTM adopting, amending, or repealing an ordinance to be published in proper summary form within one week after the adjournment of the meeting at which such action was taken.

Justification:

The Town of Fairfield has maintained a website where its residents have immediate access to information. We have been e-mailing agendas and backup to Town Boards and Commissions for several years. On October 1, 2021 the USPS announced the current three-day delivery standard for first-class mail will drop to delivery anywhere within the US within five days, thus we would not be in compliance with the Town Charter. These proposed change would save taxpayer money while still providing the public with the opportunity of notification in a timely manner.

Respectfully submitted,



Elizabeth P. Browne, MMC, MCTC
Town Clerk

Charter Revision Commission Special Meeting
Thursday, October 28, 2021
6:30 p.m.
Via Webex
Fairfield, CT

DRAFT MINUTES

A recording of this meeting can be found here: <https://www.youtube.com/watch?v=UxIlhuQo04U>

MEMBERS PRESENT: Bryan Cafferelli-Chair, Chris Brogan-Vice Chair, Marlene Battista-Secretary, Jay Gross, Pam Iacono, John Mitola, John Wynne

OTHERS PRESENT: Town Attorney James Baldwin, Attorney Steven Mednick

I. Call to Order

Chair Bryan Cafferelli called the meeting to order at 6:32pm.

II. Roll Call

Recording Secretary Pru O'Brien took the roll call.

III. Information Item: Public Email Comments (Posted on CRC Webpage)

There were no comments from the Commission.

IV. To Hear, Consider and Act Upon the Election of Commission Secretary

John Wynne nominated Marlene Battista to be the CRC secretary. John Mitola seconded the motion.

The motion passed unanimously.

V. Redline and Charter Review Session with Town Attorney Baldwin and Commission Counsel Mednick

Attorney Mednick introduced the Red Line Session. Town Attorney Jim Baldwin went through the Articles of the Charter and the articles which will be reviewed:

Article I, Incorporation, General, Powers and Organizations

- §1.3B-Review defined terms to make sure there is consistency where required.
- §1.4- Review and bring up to date with any change in Articles VIII, IX+X
- §1.4A- What should be done about Constables
- §1.4B- (A) Eliminate Assistant Town Attorneys, (B) Where “terms of office” are missing there should be a reference to the relevant charter provision.

Article II, Elected Officials and Elections

- §2.2B-Minority representation provisions should be reviewed and possibly aligned.
- §2.3C-Board of Education minority representation provisions should be reviewed.
- §2.3D-Consider eliminating the clause “after their election and qualification.
- §2.3E-How many Justices of the Peace?
- §2.4 and 2.6G-Resigning from elected office. Should align.
- §2.6A(2)-How do we address the issue of redistricting to avoid partisan paralysis.
- §2.6A(3)-56 members on RTM-How should this be addressed?
- §2.6C-Nominations governed by General Statutes?
- §2.6D (4)-moderator notice of election of RTM members
- §2.6F-Procedured for tied elections: governed by general statutes (see2.2 above)
- §4.2A-Eliminate Assistant Town Attorneys
- §4.2B-Judge of Qualifications: what does this mean? Is this a standard for removal?
- §4.5-Eliminate “newspaper” publication requirements

Article V Executive Branch

- §5.3-Official Bonds: Is this necessary? (Note: check with CIRMA)
- §5.4-Regulations: ‘Publication’ issue

Article VI Board of Selectmen and First Selectman

- General Issue: How will we approach the issue of governance reform?

Article VII Elected Officers

- §7.1B(3)-Should the town treasurer position be eliminated?
- §7.2-Should CRC address the number of Justices of the Peace and whether the Town Constable position should be eliminated.

Article IX Appointed Officers

- §9.5A-Fiscal Officer and Controller-Review the qualification provision.

- §9.6-Should CRC eliminate?
- §9.17-D and E-Tax Collector: review “Accounting Method” and “Special Exemption”
- §9.18-Tree Warden-Does the one-year term make sense?

Article X Specific Permanent Appointed Boards, Authorities, Commissions and Departments

- §10.8-There is no specific Commission to which DPW is attached. Should it be moved to a different article?

Article XII Budget Procedures and Related Matters

- §12.8-Should this provision be moved to Purchasing Agent provision?
- §12.9-Should this provision be moved to Board of Finance?

Article XIV Miscellaneous

- §14.1-Official Seal provision should be reviewed.

VI. Adjournment

Chris Brogan made a motion to adjourn. Marlene Battista seconded the motion. The meeting adjourned at 8:41

Respectfully submitted,

Pru O'Brien
Recording Secretary

CHARTER REVISION COMMISSION EMAILS 11/8/21

From: kgriffi1@optonline.net <kgriffi1@optonline.net>
Sent: Thursday, November 4, 2021 12:39 PM
To: CRC <CRC@fairfieldct.org>
Subject: Previous Charters and CRC Minutes

I'd like to request that you upload scanned copies of the previous two charters (1997 and 1985) to the CRC website files and documents page. And if the commission minutes are available (1992, 1997 and 2006), that would be helpful as well.

Thank you,

Kathleen Griffin

15 Stonybrook Road

From: panded@optonline.net <panded@optonline.net>
Sent: Friday, November 5, 2021 12:39 PM
To: CRC <CRC@fairfieldct.org>
Subject: Resident response to last meeting

Dear Charter Revision Commission:

During the 10/28 "red-line" meeting, a CRC participant suggested removing from the charter the engineering license requirement for the post of DPW head. I disagree with the suggestion for the following reasons.

- 1) The argument wasn't that the position no longer requires a knowledge of engineering principles but that the knowledge can be provided by the town's Engineering Department. However for the DPW head to access this knowledge, he/she will need some engineering background to know what to ask and when, so why not leave the requirement as is and demand the more fully qualified candidate.
- 2) Though the laws governing engineering are the same for both departments, the needs and demands often are not. Given the importance of the DPW head, i.e. oversight of much of the daily functions of Fairfield, our town would be better served by

a department head who is a fully informed advocate for the operations under his/her supervision.

3) An unforeseen consequence of this change could be that a lesser qualified but more politically connected candidate could fill this critical post. Please know that I am not ascribing this motive to any CRC members. However, the existing requirement helps safeguard against such a possibility. To my mind this consideration alone outweighs any “efficiency” benefits the change might deliver.

4) Given the increasing frequency of damaging storm events, Fairfield like all coastal communities must prepare itself for the coming projects that “resiliency planning” will demand. Complicated infrastructure updates will surely be among them. Faced with this future, our town should not weaken the qualifications of the person who will oversee this critical work.

Thank you for listening.

Patrick C. Burhenne

827 Riverside Drive

Fairfield, CT 06824

Fri, 05 Nov 2021 13:27:53 -0700 (PDT)

From: Dorothea Brennan <dorbrennan1246@gmail.com>

Subject: Fairfield Fire Commission update

Date: Fri, 5 Nov 2021 16:27:52 -0400

X-ASG-Orig-Subj: Fairfield Fire Commission update

Cc: McCarthy Denis <DMcCarthy@fairfieldct.org>,

Olzacki Joe <jolzacki@joeo.us>, Sheila Tesei <STesei@fairfieldct.org>

To: CRC@fairfieldct.org

Hi,

This is an update from the Fire Commission

We are reviewing the existing charter and gathering our ideas of what, if any, changes would improve the operations and service of the Fire Department. We will be discussing those ideas at our December 9, 2021 meeting.

In that December 9th meeting we will determine what next steps are needed. We will continue to keep you posted.

If you have decided on a timeline for your work, please let us know what it

Dorothea E Brennan

Chair, Fairfield Fire Commission

Sent from my iPhone

<pamelaiacono4fairfield@gmail.com>

Sun, 7 Nov 2021 14:09:55

I received this as Caucus Leader and was asked to share it with the Commission.

Peter Tallman has been an RTM Member in District 8 since 2015.

Thx,

Pam

----- Forwarded message -----

From: Peter Tallman <tallmanp723@gmail.com>

Date: Sat, Nov 6, 2021 at 1:48 PM

Subject: Charter

To: Pamela Iacono <pamelaiacono4fairfield@gmail.com>

Hey Pam,

I think we should replace the RTM with a town council or something. Get the cream of the crop from Selectmen, Finance, RTM and some others. We could lose half the RTM and no one would notice. There are some bright people with good hearts but they dont

bring expertise where we need it.

Then the committees with the same issue. No builders on building committees then we're in shock when there's a screw-up. And look where we are now. I still can't believe no one other than ourselves isn't liable for Penfield - architect? engineer ? If I was Brenda I would set up a face to face with FEMA, bring a box of tissues and start bawling.

It may be a long shot to get some money, but we'd have a much better chance that emails and phone conversations. It could be worth millions.

That's it Pam, good luck !

Pete

--

Pamela Iacono

Republican Caucus Leader, RTM

Representative, District 8

203-254-2641-home

Pamelaiacono4fairfield@gmail.com

mccormackrtm2@gmail.com

Sun, 7 Nov 2021 15:30:43

To the Commission:

My comments relate to my opinion that the current size of the RTM legislative body is too large, unwieldy, wasteful and inefficient.

There are 40 members of the RTM currently and I think it is fair to say that less than 15 members, in total, who are engaged and speak on a regular basis.

It is the same people each meeting and it promotes an environment where few people do all the work, and some just attend and listen. The current structure does not encourage each member doing their homework and having to participate in the process. The body is too big.

A scaled back version of the RTM would produce more engaged representation, while also leading to more meaningful debate amongst ALL members so as to ensure the best interests of the Town of Fairfield are always at the fore of all decision making that comes before the RTM.

Karen McCormack

Karen A. McCormack

RTM District 2

Ph: (203) 257-0197

Frank Petise frank.petise@gmail.com
CRC@fairfieldct.org
Sunday, November 7, 2021 at 1:57 PM

Good afternoon,

I'm writing this as a member of the RTM since 2017. I recently was re-elected to and will serve my third term over the next 2 years.

When considering Charter revision I think it is a worthwhile cause to review the size of the RTM body. The body is so large that it seems to me it has dissolved into two caucuses that lead to a partisan divide amongst us. A smaller body would allow the elected officials to engage in conversation and debate, get to know each other better regardless of their political affiliation, and most importantly be held more accountable to the voters of our Town. This approach will result in more consensus building. There is a lot more exposure on the the town bodies that have 9 people, as an example, than there is when you are one of 40.

Thank you for your consideration,
Frank

Frank W. Petise
RTM District 10
Vice Chair PW & Planning Committee
203-520-0175

Alexis Harrison alexisharrisonrtm@gmail.com

CRC@fairfieldct.org

Monday, November 8, 2021 at 9:40 AM

November 8, 2021

To: Town of Fairfield Charter Revision Commission

Thank you for the opportunity to share my thoughts on the future of Fairfield. I write this letter as a former four-term elected RTM representative, former FairTV Commissioner, current member of the Board of Assessment Appeals, and Town Plan & Zoning Commissioner-elect.

For over 15 years, I've served the Town of Fairfield in some official capacity except for a three-year period when residing out of State.

Over the course of my involvement in Town government starting with my first experience in 2005 sitting on the RTM (at that time it was composed of 50 members), I found most members were committed to good government, discourse, debate, and civic engagement. That being said, I noted at the early stages of my tenure on the RTM that one or two RTM members who had been on the body for several decades appeared to be going 'through the motions' and not as fully engaged as they probably once were. I do recommend that this Commission consider term limits and modify the Town Charter to limit the number of terms or total number of years one can serve on the RTM and the Board of Finance to perhaps two or three terms. As I've seen in my own corporate experience, fresh ideas and perspectives are vital to any organization and government entity.

I further suggest that the Commission consider that members of the Representative Town Meeting be nonpartisan, similar to the Westport RTM, which is nonpartisan, although members may belong to a political party. Westport has a 36-member RTM, and residents who wish to run for the RTM are not nominated by a political party but instead petition to get on the ballot. Petitioners must gather 25 signatures from residents in their district to be on the ballot. It makes the government process less partisan, and more focused on the health and vitality of a community. As we've seen throughout the course of history, politics and party loyalties often get the way of efficient governance.

After reading the Strategic Planning Committee's (SPC) report and arguments offered by the SPC to "streamline" our government, there is no empirical data or information to show how a larger government hinders progress or how a smaller government structure would provide ease of access and produce high citizen satisfaction. I would be interested in seeing how that conclusion came to be and data. The SPC did not provide detailed explanation nor analysis supporting the conclusion of why a streamlined government is more effective, nor did it state any costs or risks associated with having a smaller, more concentrated form of government.

Separately, I also respectfully ask that this Commission expand the 'due diligence' period and add sessions to hear from department heads and elected officials -- one session each does not appear adequate to afford these officials with the opportunity to provide their insight and recommendations. This will enable the Commission to be more fully informed before developing its own recommendations.

Thank you for your consideration.

Alexis Harrison

99 Welch Terrace
Fairfield, CT 06824
203.556.2546

Pamela Iacono piacono73@gmail.com

crc@fairfieldct.org

Monday, November 8, 2021 at 10:29 AM

Please see attached from long-time RTM member and former Selectman Ed Bateson.

----- Forwarded message -----

From: **Edward Bateson** <bateson.fairfield@gmail.com>

Date: Sun, Nov 7, 2021 at 9:34 PM

Subject: RTM Charter

To: Pamela Iacono <piacono73@gmail.com>

Hi Pam,

My thoughts on RTM and the Charter revision. I feel a smaller body will be better suited to today's world of constituency service. With the advent of social media and email it is ever more easier for constituents to follow local happenings and relay their sentiments to their elected representatives. In days past I could see the need for a larger body; more people serving could reach more constituents and advocacy groups. In today's internet world I don't see the need for more representatives. I would like to see the legislative body at 11 to 17 members. Those members would be elected from their respective districts and town wide at large seats.

I would also like to see the order of hearing and acting on business matters to be changed. The Executive branch shall first gain approval from the legislative branch and then the matter is referred to the Finance Board for approval.

Thanks for your consideration.

Edward J. Bateson

2195 North Street

Fairfield, CT 06824

(203) 530-3915

Date: November 8, 2021

To: Fairfield Charter Revision Commission

From: Kathryn L. Braun, Town Plan and Zoning Commissioner

Re: CRC 11/8/21 Meeting Subject: "Testimony of Elected Public Officials"

I'm writing as an invitee to tonight's Charter Revision Commission meeting. My comments concern both process and substance and will be in outline form due to the shortness of time provided.

Process Comments:

1. Notice- additional notice should be provided - I was only informed on Thursday, November 4, 2021 of the invitation to hear testimony as a public official, with written comments due by noon on Monday, November 8, 2021. This is barely 1 business day.
 1. This is inadequate time to enable elected officials to review, assess and detail changes that are recommended, or not recommended
 2. I suggest that added meetings be held to enable the elected officials (and department heads) to properly inform the Charter Revision Commission of their recommendations
 3. I specifically request that all elected officials and all department heads be asked again for detailed input and that they be provided added time to provide input prior to moving beyond the due diligence phase- it is imperative that this commission be fully informed by those actually doing the work of the existing Charter before convening to draft recommended changes
2. Invitees- the list of elected officials invited to testify at tonight's meeting is very lengthy- Board of Assessment Appeals, Board of Education, Board of Finance, Board of Selectmen, RTM, Town Plan & Zoning Commission, Zoning Board of Appeals
 1. I believe this list may exceed 100 invitees, far too many to be accommodated in 1 session
 2. I suggest that added meetings be held with smaller groupings of elected officials so that each group can more effectively be heard as part of the CRS's due diligence process
3. Public Access- the Agenda omits the webex access link thereby preventing the public from being able to participate even as observers, and making it harder also for invitees to gain access because the information was only provided in an email; also I do not believe FairTV broadcast the hearings live aside from the one public input hearing held
 1. I suggest that all Agendas provide webex links and that FairTV cover the meetings live- anything less will degrade public confidence in the CRC's work and the credibility of any recommendations made
 2. To make up for prior lack of public access, additional meetings should be held, as part of the due diligence phase (ie before the CRC compiles its recommendations)

Substantive Comments- due to the shortness of notice and time allowed to respond by noon today, my comments are broad brush and require further research and detailed review.

Accordingly, please preface all my comments with the following: I specifically request

additional time for all elected officials, department heads and members of the public to provide input to the CRC in light of the enable more detailed review and recommendations:

1. Land Use Departments: Should not be consolidated into a single or combined land use agency- Zoning, Building, DPW, Conservation all have distinct missions and combining agencies with conflicting missions will de-prioritize the separate and sometimes conflicting missions.
 1. This is especially of concern regarding Conservation Dept. which now supports 5-8 commissions and programs, all of which would be de-prioritized should staffing and budgeting be combined with say, Zoning or Building Departments.
 2. All Conservation Dept programs and the commissions the department supports - should remain and not be broken up or delegated to other Depts or Commissions- environmental expertise and mission are needed to ensure Fairfield's environmental award winning stewardship and leadership is maintained
2. Department updates: the Town Charter should prioritize information exchange, transparency and accountability by mandating biannual reports to each Commission or supervising entity on the status and trends of program and issues managed by said departments.
3. Separate the Conservation Commission from the Inland Wetlands Agency and Make Wetlands Agency an elected body

a. more research is needed but preliminary review indicates that we can separate the commissions thereby ensuring the Conservation component receives the attention needed, and that the Wetlands agency can be elected body thereby separated from political appointment by the Town CEO.

- i. Per CGS 7-131a, the Conservation Commission is appointed by the Town CEO
 - ii. Per CGS 22a-42, the Inland Wetlands Agency can be designated by the legislative body
4. Director of Dept of Public Works-the requirement must remain that this important position require a professional engineering license in the State of Connecticut
 5. Commission on Climate Change- with membership from the various land use boards and departments should be formed

Issues Tracking Chart – Fairfield Charter Revision Commission

Substantial Due Diligence	Research and Report	Relevance Discussion
Editorial Issues	<ul style="list-style-type: none"> • Create a cross-referencing index because a subject matter is often discussed in more than one place and is only useful if all pertinent references are read together. An example of this is the language about appointing and dismissing full-time employees. (§§1.4 B (1) and 6.2.B (1) and § 3.6.)¹. • Review Code of Ordinances to determine whether any matters should be elevated to Charter status². • All cross-references to CT statutes should be checked for changes in numbering and/or language since 2006³. • Use the National Civil League Model City Charter as a guide⁴. • Review conflicts in charter and code with regard to pensions and retirement⁵. • Charter should include information “necessary to the operation of the Town.” Utilize the ordinance process to create new entities, where possible⁶. • Is the issue of tax exemptions for county clubs a matter that is properly before the CRC?⁷ 	
No Preamble	<ul style="list-style-type: none"> • Consider adopting a preamble to the Charter⁸. 	
Legal Issues/Comment		
Article I Incorporation, General Powers and Organizations	<ul style="list-style-type: none"> • §1.3.B - Review defined terms to make sure there is consistency where required⁹. • §1.4 – Review and bring up-to-date with any changed in Articles VIII, IX + X¹⁰. • §1.4.A – What should be do about Constables¹¹? • §1.4.B – (A) Eliminate Assistant Town Attorneys; (B) Where “terms of office” are missing there should be a reference to the relevant charter provision¹². 	
Legal Issues/Comment		
Article II Elected Officials and Elections	<ul style="list-style-type: none"> • §2.2.B – Minority representation provisions should be reviewed and possibly aligned (see, §3.2)¹³. • §2.3.C – Board of Education minority representation provisions should be reviewed¹⁴. • §2.3.D – Commencement of Terms of Elected Officials and the RTM. Section 2.3.D. Commencement date of terms of elected office and the RTM: The swearing in ceremony has traditionally been held the third Monday in November. There has been confusion about this, but to do otherwise would be in conflict with Section 4.4.A. which states that the organization meeting of the RTM members shall be held on the Fourth Monday in November each year. Again, cross-referencing is needed here¹⁵. • §2.3.D – Consider eliminating the clause: “after their election and qualification”¹⁶. • §2.3.E – How many Justices of the Peace¹⁷? 	

Issues Tracking Chart – Fairfield Charter Revision Commission

Substantial Due Diligence	Research and Report	Relevance Discussion
	<ul style="list-style-type: none"> §2.4– Resignations and Vacancies. Proposed Change: The Town Clerk shall notify each member of the meeting not less than three days before the time set for the meeting¹⁸. §2.4 and 2.6.G – Resigning from elected Office: Should align¹⁹. §2.6 – Voting Districts. Equal representation of all voting districts²⁰. §2.6.A(2) – How do we address the issue of redistricting to avoid partisan paralysis²¹? §2.6.A(3) – 56 Members on RTM: How should this be addressed²²? §2.6.C – Nominations: governed by General Statutes²³? §2.6.D(4) – Moderator notice of election of RTM Members: IS this necessary²⁴? §2.6.F – Procedures for tied Elections: governed by General Statutes²⁵? §2.6.G - Resignations and Vacancies: Coordinate with §2.4, above²⁶. 	
Legal Issues/Comment		
Article III Appointed Officers and Permanent Boards and Commissions in General	<ul style="list-style-type: none"> §3.1.A - Eliminate “elector” requirement and six-month waiting period for the Police and Fire Chief²⁷ §3.2 – Minority representation: Should be compliant with General Statutes (see, §2.2, above)²⁸. §3.3 – Terms of Office: Do these dates work²⁹? §3.6 – Removal from Office for Cause: Should there be delineated standards for removal³⁰? 	
Legal Issues/Comment		
Article IV Legislative Branch	<ul style="list-style-type: none"> Non-partisan RTM elections³¹. Retain the RTM or “some form of direct representation in our town governance”³². §4.2.A – Eliminate Assistant Town Attorneys³³. §4.2.B – Judge of Qualifications: What does this mean? Is this a standard for seating or removal or both³⁴? §4.3.D – Meetings. Proposed Change: The Town Clerk shall notify all RTM members of the time and place at which each regular or special RTM meeting is to be held. The notice shall be published at least five days before the meeting³⁵. §4.5 – Ordinances. Proposed Change: The Town Clerk shall cause any action of the RTM adopting, amending, or repealing an ordinance to be published in proper summary form within one week after the adjournment of the meeting at which such action was taken³⁶. §4.5 – Eliminate “Newspaper” publication requirement³⁷. 	
Legal Issues/Comment		

Issues Tracking Chart – Fairfield Charter Revision Commission

Substantial Due Diligence	Research and Report	Relevance Discussion
Article V Executive Branch	<ul style="list-style-type: none"> Form of Government should be change from Board of Selectmen/RTM to Town Manager/Council³⁸. Retain the current “town” form of government as opposed to a “city” form of government³⁹. §5.3 – Official Bonds: Is this necessary⁴⁰? (Note: Check with CIRMA) §5.4 – Regulations: “Publication” issue⁴¹. 	
Legal Issues/Comment		
Article VI Board of Selectmen and First Selectman	<ul style="list-style-type: none"> General Issue: How will we approach the issue of governance reform⁴²? §6.1.C(1). Board of Selectmen Approval of Contracts. This provision is “probably a relic of more austere budget days.” It calls for the BOS to approve contracts greater than \$10,000⁴³. §6.3. Vacancies on the BoS: There was confusion about the Charter language and the CT statute. Suggestion: Eliminate the Charter language and refer to the CT statute⁴⁴. Review this issue⁴⁵. 	
Legal Issues/Comment		
Article VII Elected Officers	<ul style="list-style-type: none"> §7.1.B(3) – Should the Town treasurer position be eliminated⁴⁶? §7.2 – Should CRC address the number of Justices of the Peace and whether the Town Constable position should be eliminated⁴⁷? Term Limits for elected officials. The proposal acknowledges the legal challenge and suggests that the CRC ask the state legislative delegation to grant Fairfield the “privilege” to limit terms⁴⁸. 	
Legal Issues/Comment		
Article VIII Elected Boards and Commissions	<ul style="list-style-type: none"> Too many boards and commissions to be effective and perhaps come qualification standard for more technical or specialized boards⁴⁹. §8.2 - The current BoE terms of service has come under criticism because it could result in too many inexperienced members being elected at any one time. Suggestion: return to the six-year term⁵⁰. §8.3.A - Number of Board of Finance Members. There’s probably a logical explanation for this, but why do we have 9 Board of Finance members when statute only calls for 6 members⁵¹? §8.3.D - Installation of Assessment System by Board of Finance. Assess recommends repeal of this provision: “It seems odd that the BOF would be involved in selecting an assessment system. I would imagine this was from when assessment systems were first coming into being and the office may not have had the technical skill to evaluate a system⁵².” 	

Issues Tracking Chart – Fairfield Charter Revision Commission

Substantial Due Diligence	Research and Report	Relevance Discussion
Legal Issues/Comment	Qualifications for elected Boards and Commissions may be difficult.	
Article IX Appointed Officers	<ul style="list-style-type: none"> §3.1.A, §9.21 and §9.22 - Eliminate “elector” requirement and six-month waiting period for the Police and Fire Chief⁵³. Police and Fire Commissions “..may choose to waive the residency requirement for the Fire Chief or Chief of Police⁵⁴.” §9.1.B and 9.4 – Assistant Town Attorneys. This provision should be removed⁵⁵. §9.5 – CFO-Controller Responsibilities. This provision contains “...a lot of detail work assigned specifically and solely to the CFO. There should be a provision to allow the CFO to assign other staff to these tasks, similar to the way the Charter allows the Controller to countersign requisitions⁵⁶.” §9.5.A – Fiscal Officer and Controller – Review the qualification provision⁵⁷. §9.6 – Should CRC eliminate⁵⁸? §9.7 - Qualifications of Director of Public Works. The provision currently stipulates that the Director “shall be a professional engineer “. When this Charter language was adopted it was common to have the Director also function as the Town Engineer. As time passed the duties of the Director became more management focused and it became common to bifurcate these roles. In recent years, PW Directors have become more involved in building maintenance, fleet maintenance, roadway maintenance, construction management, WPCA operations, safety training, and municipal solid waste and recycling. The Town Engineer assumed a technical support role for these functions. Recommendation: PW Director Qualifications should focus on management experience with a background in project management, and labor contract administration. The PW Directors recommends that the engineering qualification be removed and business and management expertise be substituted. Perhaps a 4yr college degree with a successful tenure as a manager in those areas iterated be considered⁵⁹. §9.11.B(3) – Director of Parks and Recreation conflict with 10.8.C Department of Public Works⁶⁰. §9.17.D and E – Tax Collector: review “Accounting Method” and “Special Exemption” ⁶¹. §9.18 – Tree Warden – Does the one-year term make sense⁶²? §9.20 – Director of Health. Charter requires “licensed physician” or as otherwise set forth in C.G.S. 19a-200 et seq.)⁶³. §9.25 – Conservation Director. Charter Revision Commission must restore and strengthen the Conservation Department so that it can support the town commissions and programs and continue to be an example of excellent conservation work in Connecticut⁶⁴. The Conservation Department should remain a separate department⁶⁵ and strengthen in order to remain a check on development⁶⁶.. 	
Legal Issues/Comment		

Issues Tracking Chart – Fairfield Charter Revision Commission

Substantial Due Diligence	Research and Report	Relevance Discussion
Article X Specific Permannet Appointed Boards, Authorities, Commissions and Departments	<ul style="list-style-type: none"> Too many boards and commissions to be effective and perhaps come qualification standard for more technical or specialized boards⁶⁷. Consider provisions for the creation of boards, commissions and other similar entities⁶⁸. Departments should be accountable to elected officials⁶⁹. Create a Cemetery Commission to address the condition of the Old Burying Ground⁷⁰. §10.3 – Conservation Commission – See §9.25, above⁷¹. §10.8 - There is no specific Commission to which DPW is attached. Should it be moved to a different Article⁷²? §10-9 – Board of Health and Health Department. Purposes should be crafted more broadly⁷³. §10.11 – Board of Building Appeals (“BBA”) – (1) Cap membership of the two building committees (Note: Only the BBA is enumerated in the Charter) at nine (9). (2) There should be no single party with a majority of members; and (3) Members should be permitted to remove (Note: implied from the content of the email), replace or add new members⁷⁴. What is the status of this Board⁷⁵? §10.12 – Flood and Erosion Control Board – Retain the provision in the Charter and bolster with additional requirements as set forth in the Connecticut General Statutes⁷⁶. §10.15 – Ethics Commission. Authority of the Commission to consider actions of Police Chief (and, presumably, other officials) who lie before public bodies, in this instance the Police Commission⁷⁷. §10.16.A – Human Services Commission and Department – Remove “...and handicapped persons” and replace with “and social services”⁷⁸. Creation of Citizens Commission (“Office of the People”)⁷⁹. Address issues of diversity⁸⁰ and racial equity (create a racial equity subcommittee)⁸¹. The Bicycle & Pedestrian Committee is not established in the town charter. The committee was formed in 2014 by the Board of Selectmen (see attached committee charge). This committee has proven to be beneficial to town in a number of ways, including and not limited to, preparing the Complete Streets Policy, establishing several bike routes in town and advocating for many pedestrian and traffic improvements. The work of this committee should continue as a permanent activity of the town: “if there is a way to include a strengthened Complete Streets Policy in the Charter, we can take the *idea* of making our streets more accessible for all users and do more to make it a *reality* throughout our town⁸².” 	
Legal Issues/Comment		
Article XI Standards of Conduct		

Issues Tracking Chart – Fairfield Charter Revision Commission

Substantial Due Diligence	Research and Report	Relevance Discussion
Legal Issues/Comment		
Article XII Budget Procedure and related Matters	<ul style="list-style-type: none"> Cost of living limit on budget increases⁸³. §12.3 – Publication of Final Budget. This provision requires the publication of the budget in the newspaper. The entire budget is too large to publish and the Town has been unable to comply with the requirement. The CFO recommends updating this to require electronic publication of the budget on the Town website⁸⁴. §12.8 – Purchasing Authority. Review⁸⁵. Should this provision be moved to Purchasing Agent provision⁸⁶? §12.9 –Should this provision be moved to Board of Finance⁸⁷? 	
Legal Issues/Comment		
Article XIII Referenda	<ul style="list-style-type: none"> §13.2.F Manner of Holding Referendum is confusing to most, and needs clarification as to what is required to pass a referendum⁸⁸. 	
Legal Issues/Comment		
Article XIV Miscellaneous	<ul style="list-style-type: none"> §14.1 – Official Seal provision should be reviewed⁸⁹. 	
Legal Issues/Comment		
Article XV Transition Provisions		
Legal Issues/Comment		
Procedural Issues	<ul style="list-style-type: none"> Request for Proposed Redlines of Charter Provisions⁹⁰ Composition of CRC is not reflective of the racial demographics of Fairfield⁹¹ and lacking in diversity⁹². Additionally, the process for review must be completely transparent⁹³, equitable⁹⁴ and include specific measures beyond the opportunity for public hearing to ensure that it is fair and representative of all members of our community⁹⁵. Concerns about conflict between the CRC members who served on the Strategic Planning Committee; 	

Issues Tracking Chart – Fairfield Charter Revision Commission

Substantial Due Diligence	Research and Report	Relevance Discussion
	<p>one witness suggested “ex officio” membership (Note: presumably “non-voting membership)⁹⁶ and resulting imbalance on CRC⁹⁷</p> <ul style="list-style-type: none"> • CRC meetings should be conducted in public⁹⁸ and live on Fair TV⁹⁹. • Hold off on Charter revision until the Town has funds to conduct inclusive virtual meetings¹⁰⁰. • “...a number of department heads were absent from the Oct 14th CRC meeting and was curious if they emailed or otherwise communicated their suggestions. If so, may I trouble you to let me know where I might access that data. I did review the "Issue Tracking Chart" which was very thorough^{101!}” • Why doesn’t the administration post what parts of the charter she wants to revise^{102?} Note: Public Official testimony will occur on November 	
Non Charter issues	<ul style="list-style-type: none"> • Request for expanded restrictions pertaining to ATV operation on private property and the regulation of dirt bikes on private property¹⁰³ • Include provisions to allow the town to accept private sponsorships with naming rights of town controlled sites (revenue generation)¹⁰⁴. • Modify the 6’ setback for recycled materials on homeowners property to be curbside, like the trash bins¹⁰⁵. • Allow for a private funding group to be created and in coordination with the Town for Special projects to enhance the standard of living in Fairfield¹⁰⁶. • Traffic issues on Post Road, Black Rock Turnpike and Kings Highway at New England Avenue¹⁰⁷. • Town should start implementing a storm water ordinance and illicit discharge ordinance¹⁰⁸. • Move the municipal election to even numbered years, if permitted by law¹⁰⁹. Note: The issue of conducting election is controlled by statute law; see, C.G.S. §9-164(a). • Burr Gardens Advisory Committee requests revision of its original charter as approved by the Board of Selectmen on June 20, 2012¹¹⁰. • The Town publishes an annual updated list which is titled “Officials, Boards & Commissions” with lists of members and terms of office. This is compiled by the Town Clerk. New committees and task forces can be added or eliminated on an annual basis¹¹¹. • (1) Do “(n)ot allow...large corporations to take over town with exorbitant rents but rather supporting small businesses only, with reasonable, appropriate rent”; (2) “Keep...the noise level way down at FW High school athletic field as the entire region should not have to listen to it. In general, the noise ordinance needs to be stricter as fireworks in residential areas are too loud. Also, minimize...aircraft fly overs”; (3) “Ban...all dangerous, harmful chemical usage that pollutes the air, water and soil such as pesticides, inorganic fertilizers, glyphosate weed killer and any others and promoting pollinator pathways to support agriculture and safe food in the town and state, especially on golf courses in town. There are safe, natural ways to maintain flora and fauna”; (4) “Preserve, conserve and declare as much open space as possible as wildlife refuges, ongoing, for balance and respite for all to visit and partake, considering future 	

Issues Tracking Chart – Fairfield Charter Revision Commission

Substantial Due Diligence	Research and Report	Relevance Discussion
	<p>generations”; (5) “To designate and create more community gardens downtown at the senior center and town hall area. Not just soccer fields as residents need this important recreation as there could be food shortages with all going on globally¹¹²”; and (6) “dangerous forever chemical PFAS to my submission to ask that it be in the town charter that the communities water be tested for it as it is highly toxic, never breaks down and manufacturers incorporate it into so many products¹¹³”.</p>	

Addendum 1: Committee Charge of the Bicycle and Pedestrian Committee (See, Boards and Commissions).

The Town of Fairfield recognizes the need to encourage walking and biking for transportation, recreation, exercise and quality of life. Walking and biking conserve energy, improve air quality, reduce traffic and the need for parking, improve health and fitness, and invigorate the local economy through increased access to local businesses and greater potential for tourism. These community-wide benefits will be achieved through institutional, planning, enforcement, education and infrastructure actions.

The Board of Selectmen shall appoint a Bicycle and Pedestrian Committee consisting of nine members to serve terms of four years; however, the initial appointees shall have staggered terms of two years (3 members), three years (3 members) and four years (3 members). No more than five members of the Committee shall be members of the same political party. The Committee shall elect a Chairperson, Vice Chairperson and Secretary. A Committee member may be removed by the Board of Selectmen for good cause upon a two thirds vote of the Committee. Failure to attend four consecutive meetings without good reason shall constitute good cause for removal. All vacancies shall be filled by a vote of the Board of Selectmen. This Committee is established by the Board of Selectmen and can be terminated by a vote of the Board of Selectmen at any time.

The Bicycle and Pedestrian Committee shall:

- Advocate for the recommendations in the Fairfield Bicycle & Pedestrian Master Plan in collaboration with Town staff.
- Monitor transportation and other projects to ensure that they are consistent with the proposed and/or adopted Complete Streets Policy.
- Monitor and evaluate the Town's progress in the implementation of the Fairfield Bicycle & Pedestrian Master Plan.
- Convene regular meetings dedicated to the review of goals, implementation, outcomes and budgets.
- Provide an annual status report to the Board of Selectmen.
- Update the Fairfield Bicycle & Pedestrian Master Plan every five years in conjunction with updates in the Plan of Conservation and Development.

The Bicycle and Pedestrian Committee may:

- Coordinate public awareness campaigns, educational trainings and events.
- Conduct research and evaluation.
- Seek grants and accept donations from private individuals and public entities.

Issues Tracking Chart – Fairfield Charter Revision Commission

Substantial Due Diligence

Research and Report

Relevance Discussion

- Enlist staff, consultants and/or volunteers as needed to address specific tasks of the Committee.

Approved by BOS on 5121114

Addendum 2: Establishment of Boards of Finance (See, §8.3.A, above).

CGS Sec. 7-340. Towns may establish. Any town may, at any annual or special meeting, warned and held for that purpose, vote to establish a board of finance. If such vote is in the affirmative, a certificate of such approval shall be recorded in the office of the clerk of such town and a certified copy thereof shall be filed by such clerk in the office of the Secretary of the State, who shall record the same. Within ten days after such affirmative vote has been passed by any town, **its selectmen shall appoint six electors and taxpayers of such town as members of such board**, each of whom shall serve from the date of his appointment to the date of the election and qualification of his successor in accordance with the provisions of section 9-202. All rights and powers conferred and duties and obligations imposed by the general statutes upon boards of finance shall be held to be conferred or imposed upon each board of finance as soon as it is established under the provisions of this chapter. No town shall vote to abolish a board of finance until after the expiration of two years from the date of its establishment.

¹ Submission of Judith Ewing, 98 Sasco Hill Terrace - 6 and 16 October 2021

² Submission of Judith Ewing, 98 Sasco Hill Terrace - 6 October 2021

³ Submission of Judith Ewing, 98 Sasco Hill Terrace – 6 and 16 October 2021

⁴ Public Hearing Testimony of Matthew Hallock, 6 Summerville Street – 6 October 2021

⁵ Public Hearing Testimony of Carolyn Trabuco – 6 October 2021

⁶ Email from Judith Ewing, 98 Sasco Hill Terrace - 16 October 2021

⁷ Submission of Jennifer A. Gillis, 230 Nichols Street – 6 October 2021

⁸ Public Hearing Testimony of Matthew Hallock, 6 Summerville Street – 6 October 2021

⁹ Public Presentation of Commission Counsel- - 28 October.2021

¹⁰ Public Presentation of Town Attorney Baldwin – 28 October 2021.

¹¹ Public Presentation of Town Attorney Baldwin – 28 October 2021.

¹² Public Presentation of Town Attorney Baldwin – 28 October 2021.

¹³ Public Presentation of Commission Counsel- - 28 October.2021

¹⁴ Public Presentation of Commission Counsel- - 28 October.2021

¹⁵ Submission of Judith Ewing - 6 October 2021

¹⁶ Public Presentation of Town Attorney Baldwin – 28 October 2021.

¹⁷ Public Presentation of Town Attorney Baldwin – 28 October 2021.

¹⁸ Public Testimony of Town Clerk Elizabeth P. Browne, MMC, MCTC – 14 October 2021

¹⁹ Public Presentation of Commission Counsel- - 28 October.2021

²⁰ Public Hearing Testimony of Jenn Jacobsen – 6 October 2021.

²¹ Addressed by CRC during Redline session – 28 October 2021.

²² Public Presentation of Town Attorney Baldwin – 28 October 2021.

Issues Tracking Chart – Fairfield Charter Revision Commission

Substantial Due Diligence

Research and Report

Relevance Discussion

- 23 Public Presentation of Commission Counsel- - 28 October.2021
- 24 Public Presentation of Commission Counsel- - 28 October.2021
- 25 Public Presentation of Commission Counsel- - 28 October.2021
- 26 Public Presentation of Commission Counsel- - 28 October.2021
- 27 Submission of William Tuttle, 1375 South Pine Creek road – 5 October 2021; Submission of Jill Vergara, RTM 7th District – 7 October 2021; Submission of Donald R. Kleber, 7 October 2021
- 28 Public Presentation of Commission Counsel- - 28 October.2021.
- 29 Public Presentation of Town Attorney Baldwin – 28 October 2021.
- 30 Public Presentation of Commission Counsel- - 28 October.2021
- 31 Submission of Carol Waxman, 1255 Fairfield Beach Road - 5 October 2021.
- 32 Submission of Erin Lopez, 77 Patricia Circle – 13 October 2021.
- 33 Public Presentation of Town Attorney Baldwin – 28 October 2021.
- 34 Public Presentation of Commission Counsel- - 28 October.2021
- 35 Public Testimony of Town Clerk Elizabeth P. Browne, MMC, MCTC – 14 October 2021; See also, Public Presentation of Town Attorney Baldwin – 28 October 2021
- 36 Public Testimony of Town Clerk Elizabeth P. Browne, MMC, MCTC – 14 October 2021
- 37 Public Presentation of Town Attorney Baldwin – 28 October 2021.
- 38 Submission of Jan Carpenter, 144 Harbor Road – 5 October 2021
- 39 Submission of Morton Fisher, 172 Sigwin Drive – 6 October 2021
- 40 Public Presentation of Town Attorney Baldwin – 28 October 2021.
- 41 Public Presentation of Town Attorney Baldwin – 28 October 2021.
- 42 Issue raised by CRC – 28 October 2021.
- 43 Submission of Town CFO Jared Schmitt – 14 October 2021; See also, Public Presentation of Town Attorney Baldwin – 28 October 2021.
- 44 Submission of Judith Ewing - 6 October 2021
- 45 Public Presentation of Town Attorney Baldwin – 28 October 2021.
- 46 Public Presentation of Town Attorney Baldwin – 28 October 2021.
- 47 Public Presentation of Town Attorney Baldwin – 28 October 2021.
- 48 Submission of Jan Carpenter, 144 Harbor Road – 5 October 2021
- 49 Public Hearing Testimony of Ed Bateson, 12195 North Street (RTM District 1) – 6 October 2021; Submission of Jan Carpenter, 144 Harbor Road – 5 October 2021
- 50 Submission of Judith Ewing - 6 October 2021
- 51 Submission of Town CFO Jared Schmitt – 14 October 2021 (Citing C.G.S. §7-340.
- 52 Submission of Assessor Ross D. Murray, CCMA II – 12 October 2021; See also, See also, Public Presentation of Town Attorney Baldwin – 28 October 2021.
- 53 Submission of William Tuttle, 1375 South Pine Creek Road – 5 October 2021
- 54 Submission of Chief Robert Kalamaras – 12 October 2021
- 55 Public Testimony of Town Attorney James Baldwin – 14 and 28 October 2021.
- 56 Submission of Town CFO Jared Schmitt – 14 October 2021.
- 57 Issue raised by CRC – 28 October 2021.

Issues Tracking Chart – Fairfield Charter Revision Commission

Substantial Due Diligence

Research and Report

Relevance Discussion

- 58 Public Presentation of Town Attorney Baldwin – 28 October 2021.
- 59 Submission of John Marsilio, Director of Public Works – 13 October 2021; See also, Public Presentation of Town Attorney Baldwin – 28 October 2021.
- 60 Email from Commissioner Iacono – 19 October 2021; See, email from Jeanne Stevens – 6 October 2021.
- 61 Public Presentation of Commission Counsel- - 28 October.2021
- 62 Public Presentation of Town Attorney Baldwin – 28 October 2021.
- 63 Public Testimony of Henry Yoon, Board of Health – 14 October 2021.
- 64 Submission of Jane Gitlin Nishball, 67 Middlebrook Place – 5 October 2021
- 65 Public Hearing Testimony of Kathy Braun – 6 October 2021.
- 66 Public Hearing Testimony of Patrick Wackerman, 27 riverside Drive – 6 October 2021
- 67 Submission of Jan Carpenter, 144 Harbor Road – 5 October 2021
- 68 Public Testimony of Becky Bunnell, Sustainable Fairfield Task Force, _____ – 14 October 2021
- 69 Public Hearing Testimony of Ed Bateson, 12195 North Street (RTM District 1) – 6 October 2021;
- 70 Public Hearing Testimony and Submission of Jeanne Stevens, Eunice Dennie Burr Chapter DAR, 71 Old Mill Road – 6 October 2021
- 71 Submission of Jane Gitlin Nishball, 67 Middlebrook Place – 5 October 2021
- 72 Public Presentation of Town Attorney Baldwin – 28 October 2021.
- 73 Public Testimony of Henry Yoon, Board of Health – 14 October 2021.
- 74 Email from Jason Li, Chair, Holland Hill and Mill Hill Building Committee – 14 October 2021.
- 75 Public Presentation of Town Attorney Baldwin – 28 October 2021.
- 76 Public Testimony of Becky Bunnell, Sustainable Fairfield Task Force, _____ – 14 October 2021
- 77 Submission of Jeffrey E. Bloch – 6 October 2021
- 78 Public Testimony of Julia DeMarco, _____ - 14 October 2021
- 79 Public Hearing Testimony of Matthew Hallock, 6 Summerville Street – 6 October 2021
- 80 Public Hearing Testimony of Keri Langerman, 1506 Burr Street – 6 October 2021.
- 81 Submission of Douglas W. Bunnell, Ph.D, 2008 Fairfield Beach Road – 4 October 2021.
- 82 Public testimony and submission of Sara Roy – 14 and 18 October 2021; Submission of Laura O'Brien, Vice Chair, 178 Glengarry Road – 14 October 2021
- 83 Submission of Jan Carpenter, 144 Harbor Road – 5 October 2021
- 84 Submission of Town CFO Jared Schmitt – 14 October 2021.
- 85 Public Hearing Testimony of Jenn Jacobsen – 6 October 2021.
- 86 Public Presentation of Commission Counsel- - 28 October 2021.
- 87 Public Presentation of Commission Counsel- - 28 October 2021.
- 88 Submission of Judith Ewing - 6 October 2021
- 89 Public Presentation of Town Attorney Baldwin – 28 October 2021.
- 90 Submission of Robert C. Lamonica, 423 Lucille Street – 5 October 2021
- 91 Submission of Hannah Fichandler, Newman Place – 5 October 2021; Jennifer Ellwood, 46 Bibbins Ave – 6 October 2021; Katie Romeo, 237 Greenfield Street – 6 October 2021
- 92 Public Hearing Testimony of Selectwoman Nancy Lefkowitz – 6 October 2021.
- 93 Public Hearing Testimony of State Representative Lisa Devlin (134th District) – 6 October 2021.
- 94 Public Hearing Testimony of Keri Langerman, 1506 Burr Street – 6 October 2021.

Issues Tracking Chart – Fairfield Charter Revision Commission

Substantial Due Diligence

Research and Report

Relevance Discussion

- ⁹⁵ Submission of Jennifer Ellwood, 46 Bibbins Ave – 6 October 2021; Katie Romeo, 237 Greenfield Street – 6 October 2021
- ⁹⁶ Public Hearing Testimony of Sarah Keitt, 538 Winepoge Drive and Karen Wackerman, RTM District 7 – 6 October 2021; Submissions of Jennifer Ellwood, 46 Bibbins Ave – 6 October 2021; Katie Romeo, 237 Greenfield Street – 6 October 2021; Michelle Walker, PhD, 127 Blueridge – 7 October 2021; and, Bud Morten - 3 October 2021.
- ⁹⁷ Public Hearing Testimony of William Gerber, RTM District 2) – 6 October 2021
- ⁹⁸ Public Hearing Testimony of State Representative Cristin McCarthy Vahey – 6 October 2021
- ⁹⁹ Submission of Judith Ewing - 6 October 2021
- ¹⁰⁰ Submission of Carol Waxman, 1255 Fairfield Beach Road - 14 October 2021.
- ¹⁰¹ Email from Eve Burhenne, 827 Riverside Drive – 22 October 2022.
- ¹⁰² Email from Thor Valiant – 22 October 2022
- ¹⁰³ Submission of Karen and Ed Bassett, 145 Wormwood Road; Denise and Jim Honeycutt, 130 Wormwood Road; Barbara “Bobbi” Williams, 136 Wormwood Road; John Peteshel, 161 Wormwood Road; and Sheree Cunningham, 175 Wormwood Road – 5 October 2021.
- ¹⁰⁴ Submission of Justin C. Beck, 41 Beth Drive – 22 September 2021.
- ¹⁰⁵ Submission of Justin C. Beck, 41 Beth Drive – 22 September 2021.
- ¹⁰⁶ Submission of Justin C. Beck, 41 Beth Drive – 22 September 2021.
- ¹⁰⁷ Submission of Michael A. Dowling, 1375 Kings Highway -1 October 2021
- ¹⁰⁸ Submission of William Hurley, Town Engineering Manager – 14 October 2021
- ¹⁰⁹ Submission of Professor David Downie, 655 Warner Hill Road – 17 + 21 October 2021
- ¹¹⁰ Email from Robert Twardzik, Chair and Laura Fasano former Chair – 14 October 2021
- ¹¹¹ Submission of Judith Ewing, 98 Sasco Hill Terrace – 16 October 2021
- ¹¹² Email from Barbara Harris – 18 October 2021
- ¹¹³ Email from Barbara Harris – 19 October 2021