



Fairfield CARES Community Coalition
Meeting Minutes – March 18, 2020

The Fairfield CARES Community Coalition held a regular meeting at 8:30 am via [Zoom e-meeting](#).

Present: Phil Dwyer, Jenn Jacobsen, Reini Knorr, Santina Jaronko, Gabrielle Diaz, Lori Mediate, Giovanna Mozzo, Bernadette Coppola, Trudy Avery, Denique Weidema-Lewis, Audrey Camino-Jara. Gary Felderbaum, Susan Kutowski, Joanne Lecrete

Call to Order: Meeting called to order at 8:35 am

Approval of minutes: Phil Dwyer made a motion to approve the February 19th meeting minutes, seconded by Jenn Jacobsen. Motion passed unanimously

Chair Update - none

Treasurer's Report Bernadette Coppola

- Please see the report below.

CSC Grant Coordinator Update - Jenn Jacobsen

- Melissa completed two pieces, (Talking Tips brochure and #LifeNotWasted Campaign brochure) and is continuing to work on the middle school campaign. Launch is scheduled for May pending public health advisory updates. There are \$\$ in evaluation to be spent, however, I do not have any evaluation beyond what we already had Emily do so far this year. It would be VERY helpful if DMHAS gave us an outline of what will be needed for next year so preparation of those documents can be started. 3rd quarter reporting for DMHAS is scheduled for this week. Youth Peer Advocate 2nd interviews are happening this week. Meetings with 3 current candidates will have to take place virtually. Positive Directions has closed their offices and are practicing telemedicine with clients. Big question is how to expend funds beyond what we have if we can't hold events. We will have Melissa's invoice for the Middle School campaign. Positive Directions purchased an enhanced Zoom account so we can use that going forward that allows for longer times.

Programing Committee Update – Reini Knorr

- We attended the 2/19 Fairfield Public Library Volunteer Fair, which was very well attended and had the 2/24 “Hidden In Plain Sight” at Fairfield Ludlowe High School with low attendance.
- Events canceled/postponed due to current public gathering policies:

- Wellness Fair by the Chamber of Commerce at Fairfield University Rec-Plex with a table for Fairfield CARES, Fairfield Health Department, Fairfield Police and a signup genius for volunteers for 2-hour slots. – postponed to May 9th.
- Steered straight at Warde High School with support from Newtown Parent Connection – postponed to Fall date tbd
- 3/30 Annual Meeting – decision to cancel, postpone or to move to e-meeting needs to be made
- Courage to Speak Foundation at the Board of Education Conference Room – action tbd
- [Drug Take Back Day](#) in April has been canceled
- The Fairfield CARES Brochure has been updated. We have 1000 copies available for distribution at events. An e-copy is on our website: <https://www.fairfieldct.org/fairfieldcares/about>.
- Reini Knorr attended a Narcan Train the Trainer event, and is looking forward to doing a Narcan Training as part of a regular coalition meeting when in-person meetings are feasible again.

Resource Committee Update – Phil Dwyer

- Final SOR grant reporting is complete and has been accepted. We were too late for the next SOR grant cycle, and will miss out on this opportunity, unless a higher-level exception will be approved.
- CT Realtor's decision is expected by the end of February – none received to date
- LPC grant – all demographic forms to-date have been submitted and the new LPC grant application has been signed and filed. The demographics forms need to be aligned with the activities listed in the application.

Youth Committee Update - Jenn Jacobsen for Kathy Rosenfeld

- The Governor's Prevention Partnership meeting is virtual, and youth members will attend virtually.
- We are going up a zoom meeting with youth for next month. I'd like to get a sense of how they are doing.

The Hub Update - Giovanna Mozzo

- Completed our two phone calls in regards to our reorganization LPC meeting and forwarded questions that were generated
- The Hub is only having call-in and webinar meeting in compliance with current state policy.
- Next week 2-hour LPC meeting as a call-in or video-conference, Fairfield CARES should be represented. Many items to be discussed.
- Grant moneys can be used for webinar or zoom platform subscriptions as necessary
- Regarding LPC event cancellations, look at your work plan, maybe move items to social media or webinars, anything that can bring education to the community at large. Contact Giovanna with event-specific questions.
- Narcan Train the Trainer had about 18 participants who are now new Narcan Trainers, which is fantastic for our region as we build capacity. Coalition Building 101 and Advanced may be moved online.

New Business –

Jenn – We need a piece of handling loss: loss of sports, loss of physical contact with friends, loss of monumental events.

Denique - Positive Directions has purchased a Premium ZOOM account for Prevention purposes; the coalition is welcome to use it.

Adjournment: The meeting adjourned at 9:10 am.

Respectfully Submitted,
Andrea Flynn

Treasurer's report:

Fairfield CARES			
2019-2020 Budget vs. Actual			
As of 3.16.20			
LPC Grant			
	Budget		
	2019-20	Spent to	Remaining
Category	LPC Grant	Date	Balance
Non-Public Schools Partnerships	\$ 1,000.00		\$ 1,000.00
School Partnerships	\$ 2,000.00		\$ 2,000.00
Community Outreach	\$ 2,600.00		\$ 2,600.00
Coalition Administration	\$ 1,000.00		\$ 1,000.00
Publicity	\$ 541.55		\$ 541.55
Total	\$ 7,141.55	\$ -	\$ 7,141.55
	Grant		
	Amount	Spent to Date	Amt Remaining
2019-2020 SOR Grant	\$5,000.00		
Grant Amount			
Expenses to Date			
QPR suicide prevention gatekeeper training		\$170.00	
Fairfield Museum Opioid Forum		\$75.00	
Gatekeeper Innovation - 100 Lockboxes		\$1,113.69	
Facebook Ads		\$81.26	
Universal Printing - 2 FCCC Drug Banners		\$132.00	
Herren Talks-The First Day Film		\$1,795.00	
FCCC brochures		\$210.00	
136 Drug Disposal bags		\$597.08	
Two brochures (1,000 each) for Opioids and Mindfulness*		\$825.97	
	\$5,000.00	\$5,000.00	\$0.00
*Total Invoice is \$879 - \$53.03 will come from LPC grant once funds are received			
Fairfield CARES Coalition			
Positive Directions Budget			
June 1, 2019-June 30, 2020			
	2019-20	2019-20	
	Actual	Budget	Amt Remaining
State Evaluations	\$ 1,200.00	\$ 4,750.00	\$ 3,550.00
Carma Creative		\$ 850.00	\$ 850.00
Middle School Programming		\$ 1,000.00	\$ 1,000.00
High School Programming	\$ 73.68	\$ 1,000.00	\$ 926.32
Youth Committee	\$ 50.00	\$ 1,000.00	\$ 950.00
Social Norms Campaign	\$ 1,005.00	\$ 1,200.00	\$ 195.00
Education/Training		\$ 500.00	\$ 500.00
Youth Peer Advocate		\$ 2,000.00	\$ 2,000.00
Miscellaneous		\$ 1,220.00	\$ 1,220.00
Total Spending	\$ 2,328.68	\$ 13,520.00	\$ 11,191.32