



Fairfield CARES Community Coalition  
Leadership Meeting Minutes  
February 3, 2020

The Fairfield CARES Community Coalition held a leadership meeting at 9 am in the Board of Education, 2<sup>nd</sup> Floor Conference Room, 501 Kings Highway East, Fairfield, CT.

**Present:** Phil Dwyer, Bernadette Coppola, Andrea Flynn, Katy Rosenfeld, Jenn Jacobsen, Reini Knorr

**Call to Order:** Reini Knorr called the meeting to order at 9:00 am.

**Approval of Minutes:** Jenn made a motion to approve all the minutes for November 4, 2019, December 2, 2019 and January 6, 2020, seconded by Katy. All the meeting minutes were approved unanimously.

**Chair Update** - Deferred to the next meeting.

**Treasurer Report** - Bernadette

There are no changes and everything is status quo at the moment.

**Resource Committee Update** - Phil

There is a LPC grant application. The reports is need to be updated in order to quality for next year's grant. The document was signed December 29, 2019 and a quarterly report due for March and June. Wendy has been filing reports, Phil will reach out for copies

The SOR grant has an application coming up and reports need to be updated.

Activities/event and demographic information is needed similar to LPC. Phil will reach out for copies from Wendy.

Copies all grant forms will be added to the google drive for everyone to view. Santina in the Health Department is applying for a grant and will collaborate with Fairfield CARES.

There is a list of all PTA contacts and recruitment for parents. The plan is to attend PTA meetings to present and recruit parents for Fairfield CARES to volunteer. The time of the meeting is a challenge for parents and suggestions were for a 9 am start and a quarterly evening meeting.

### **Youth Committee Update - Katy**

The youth committee used the goggles that simulate the effects of drinking and wheel of fortune game. They planned the Middle School spring event with stations, had a conversation on the legalization of marijuana and an update on vaping.

### **Programing Committee Update – Reini Knorr**

The full calendar of events can be seen on the Fairfield CARES website.

[www.fairfieldct.org/fairfieldcares](http://www.fairfieldct.org/fairfieldcares)

- 2/19 Fairfield Public Library Volunteer Fair
- 2/24 “Hidden In Plain Sight” at Fairfield Ludlowe High School LMC is an adult event to show what to look for in teens rooms and what to say when you find paraphernalia, drugs and alcohol.
- 3/5 One Book One Town – table at the event
- 3/14 at 11-4pm - Wellness Fair by the Chamber of Commerce at Fairfield University Rec-Plex with a table for Fairfield CARES, Fairfield Health Department, Fairfield Police and a signup genius for volunteers for 2 hour slots.
- 3/30 at 6:45pm - Annual Meeting, Interactive Educational Theater is on board to present a healthy choices piece to kick-off the event, presentation, breakout tables, resources, time keeper and note taker at each table. Invitation list and draft invitation wording as well as Eventbrite response tool have been set up.
- 3/31 Steered straight at Warde High School with support from Newtown Parent Connection
- 4/28 at 7pm - Courage to Speak Foundation at the Board of Education Conference Room
- April TBD - Drug Take Back Day
- A shared folder with grant information and reporting requirements/forms has been created and is in use.

### **CSC Grant – Jenn**

The quarterly reports for the CSC grant was completed. The LPC data was reviewed and matches the CSC reporting. CSC evaluation grant line item \$4750, there is no survey this year. There was a survey in 2019 and there is raw data available. Emily will breakout the five core measures for all grades by gender for 30 day use of: alcohol, marijuana, tobacco, and vaping. The evaluation work aligns with the middle school focus.

5/12 at Library the Youth Committee will create a mental health display. The youth per advocate position is working through Human Resources and ten hours will be split between Fairfield CARES and Norwalk.

A police department report for enforcement of liquor laws DUIs, compliance checks, and social host citations.

Melissa is gave an estimate for CSC and Fairfield CARES. If opioids are included, Fairfield CARES can use the \$1600 SOR grant for marketing brochures and printing. The content needs to have a draft reviewed, content finalized and budget allocated.

Ethics training stated that all coordinators are to have a Certified Prevention Specialist License by the end of the grant period in six months.

**The Hub** - An update will be given at the next Coalition meeting.

**Dates:**

- The next Coalition meeting is Wednesday, February 19 at 8:30 am at the BOE  
Future Dates 2/19, 3/18, 4/22, 4/20, 6/10, 7/15, 9/2, 9/23, 10/21, 11/18, 12/16
- The next Leadership meeting is March 2, 2020 at 9 am.

**Adjournment:** Phil motioned to adjourn the meeting at 10:17 am, seconded by Jenn. Unanimously approved.