CONSERVATION COMMISSION
FAIRFIELD, CONNECTICUT
SPECIAL MEETING AGENDA

7:05 p.m. Wednesday, July 11th, 2018

BOARD OF ED SEMINAR ROOM 295 A & B (2ND Fl)  501 Kings Highway East

Kevin Gumpper, Chairman (FM)
Kate Maxham, Vice Chair (FM)
Felicia B. Watson (FM)
Nelson North (A)

Elizabeth Jones (FM)
Charlie Rowan (FM)

Catherine O'Donnell, Secretary (FM)
Richard A. D'Amico (FM)
Milan Bull (A)
Jennifer A. Hauhuth (A)

FM = Full Member   A = Alternate Member

CALL TO ORDER

APPOINTMENT OF ALTERNATES IF NECESSARY

I. CONSERVATION

A. NEW BUSINESS

1. Request of Paul and Monica Zwyenburg to construct a proposed pedestrian bridge within the limits of the Conservation Easement at 1642 Bronson Road.

2. Proposed Eagle Scout project by Oscar Villalonga to install Salt Marsh Signage along the Frank Rice Marsh Trail.

II. ADJOURNMENT
June 28, 2018

Fairfield Town Hall
Fairfield Conservation Commission
725 Old Post Road
Fairfield, CT 06824

Re: 1642 Bronson Road
Fairfield, Connecticut

Dear Members of the Commission:

On behalf of the owners of the referenced property, Paul and Monica Zwynenburg, and in accordance with the Conservation Easement dated April 13, 1983 and on file in Volume 70 at Page 369 of the Fairfield Land Records, we respectfully request your approval for the installation of a proposed pedestrian bridge as shown on the attached drawing titled Site Plan and dated June 21, 2018 prepared by Cabezas DeAngelis Engineers & Land Surveyors.

Please do not hesitate to contact us if you should have questions or comments or require additional information.

Sincerely,

[Signature]

Kayla Frankel
Project Coordinator

Ref. No. 3338
CONSERVATION EASEMENT

TO ALL PEOPLE TO WHOM THESE PRESENTS SHALL COME: GREETING:

KNOW YE THAT I, CAROLYN G. LAMBERT of the City of Bridgeport, County of Fairfield, and State of Connecticut (the "Grantor"); do hereby give and grant a perpetual conservation easement to the Town of Fairfield precluding me, the Grantor, and my Heirs, Executors, Administrators, and assigns, from excavating, filling, removing vegetation from or constructing buildings or other improvements on the land described below without the approval of the Fairfield Conservation Commission and the Town Plan and Zoning Commission; provided, however, that this shall not preclude me, the Grantor, or my Heirs, Executors, Administrators, and assigns, from mowing, pruning, removing dead or diseased vegetation or picking fruit, berries or mushrooms; the land subject to this easement consists of these certain areas marked as "Conservation Easement" on a map entitled "Subdivision for Carolyn G. Lambert", dated September 17, 1982, revised March 7, 1983, prepared by The Huntington Company, Engineers & Surveyors and filed for record in the office of the Fairfield Town Clerk, on March 30, 1983 as Map #5151.

TO HAVE AND TO HOLD the foregoing easement unto the Town of Fairfield and its successors and assigns forever, to its own proper use and benefit.

IN WITNESS WHEREOF, I, CAROLYN G. LAMBERT, have hereunto set my hand and seal this 13th day of April, 1983.
Signed, Sealed and Delivered in the presence of:

Lorraine J. D'Eliazzo
CAROLYN G. LAMBERT (U.B.)

Alice Kepner

STATE OF CONNECTICUT
COUNTY OF FAIRFIELD

Personally appeared CAROLYN G. LAMBERT, signer and sealer of the foregoing instrument and acknowledged the same to be her free act and deed, before me.

Lorraine J. D'Eliazzo
Notary Public
My Commission Expires 12-31-07

Received for Record April 13, 1983 at 3:45 P.M. Attested

Town Clerk
Eagle Scout Service Project Proposal

Eagle Scout candidate's full legal name Oscar Villalonga

Eagle Scout Service Project Name Salt Marsh Signage

Eagle Scout Requirement 5
While a Life Scout, plan, develop, and give leadership to others in a service project helpful to any religious institution, any school, or your community. (The project must benefit an organization other than Boy Scouting.) The project proposal must be approved by the organization benefiting from the effort, your unit leader and unit committee, and the council or district before you start. You must use the Eagle Scout Service Project Workbook, No. 512-927, in meeting this requirement.
Contact Information

Eagle Scout candidates should know who is involved, but contact information may be more important to unit leaders and others in case they want to talk to one another. While it is recognized that not all the information will be needed for every project, Scouts are expected to provide as much as reasonably possible. Approval representatives must understand, however, that doing so is not part of the service project requirement.

Eagle Scout Candidate

<table>
<thead>
<tr>
<th>Name: Oscar Villalonga</th>
</tr>
</thead>
<tbody>
<tr>
<td>Birth date: Nov 15, 2000</td>
</tr>
<tr>
<td>BSA PID number:</td>
</tr>
<tr>
<td>BSA PID No. found on the BSA membership card</td>
</tr>
<tr>
<td>Address: 773 Towne House RD</td>
</tr>
<tr>
<td>City: Fairfield</td>
</tr>
<tr>
<td>State: CT</td>
</tr>
<tr>
<td>Zip: 06824</td>
</tr>
</tbody>
</table>

Current Unit Information

Check one:  □ Troop  □ Team  □ Crew  □ Ship  Unit Number: 90

| Name of District: |
| Name of Council: |

Unit Leader

| Check one:  □ Scoutmaster |
| Preferred telephone(s): |
| Name: Drew Hiltz |
| Address: 25 Shrub Oak Lane |
| City: Fairfield |
| State: CT |
| Zip: 06824 |

Unit Committee Chair

| Preferred telephone(s): |
| Name: David Walker |
| Address: 211 Homestead Lane |
| City: Fairfield |
| State: CT |
| Zip: 06824 |

Unit Advancement Coordinator (If your unit has one)

| Name: |
| Preferred telephone(s): |
| Address: |
| City: |
| State: |
| Zip: |

Project Beneficiary (Name of religious institution, school, or community)

| Name: Bigelow Senior Center |
| Preferred telephone(s): |
| Address: 100 Mona Terrace |
| City: Fairfield |
| State: CT |
| Zip: 06824 |

Project Beneficiary Representative (Name of contact person for the project beneficiary)

| Name: Teresa Giegengack |
| Preferred telephone(s): |
| Address: |
| City: |
| State: |
| Zip: |

Your Council Service Center

| Preferred telephone(s): |
| Address: |
| City: |
| State: |
| Zip: |

Council or District Project Approval Representative

(Your unit leader, unit advancement coordinator, or council or district advancement chair may help you learn who this will be.)

| Name: |
| Preferred telephone(s): |
| Address: |
| City: |
| State: |
| Zip: |

Project Coach (Your council or district project approval representative may help you learn who this will be.)

| Name: Stephen McNamara |
| Preferred telephone(s): |
| Address: 1271 S. Pine Creek RD |
| City: Fairfield |
| State: CT |
| Zip: 06824 |
Project Description and Benefit
Briefly describe your project.
Create and Install 7-10 informational and mile markers along salt marsh walk.

Attach sketches or "before" photographs if these will help others visualize the project.
Please click below to add images: (JPEG, JPG, BMP, GIF, TIF, PNG, etc.)

Tell how your project will be helpful to the beneficiary. Why is it needed?
Bring more use to a trail relatively unused, good for school trips and senior center members, and adds value to a previous eagle project when Bench was installed.

When do you plan to begin carrying out your project? August
When do you think your project will be completed? Mid-August

Giving Leadership
Approximately how many people will be needed to help on your project? 12
Where will you recruit them (unit members, friends, neighbors, family, others)? Explain: Unit, Family, Friends

What do you think will be most difficult about leading them?
Keeping the Younger scouts focused and motivated

Materials
Materials are things that become part of the finished project, such as lumber, nails, and paint.
What types of materials, if any, will you need? You do not need a detailed list or exact quantities, but you must show you have a reasonable idea of what is required. For example, for lumber, include basic dimensions such as 2 x 4 or 4 x 4.
7-10 4x4 wood per-treated (1 for each sign/Marker), 15-25 screws, 3-5 signs, 3 quickrete

Supplies
Supplies are things you use up, such as food and refreshments, gasoline, masking tape, tarps, safety supplies, and garbage bags.
What kinds of supplies, if any, will you need? You do not need a detailed list or exact quantities, but you must show you have a reasonable idea of what is required.
Food, Water, Garbage Bags, Tape, event tent
Tools

Include tools, and also equipment, that will be borrowed, rented, or purchased.
What tools or equipment, if any, will you need? You do not need a detailed list, but you must show you have a reasonable idea of what is required.
Post hole diggers, Shovels, Picks, Wheelbarrows, Buckets

Other Needs

Items that don’t fit the above categories; for example, parking or postage, or services such as printing or pouring concrete, etc.
What other needs do you think you might encounter?
Printing of signs- Texture Rowmark engraved sign

Permits and Permissions

Note that property owners should obtain and pay for permits.
Will permissions or permits (such as building permits) be required for your project? Who will obtain them? How long will it take?
Town of Fairfield Conservation Department

Preliminary Cost Estimate

You do not need exact costs yet. Reviewers will just want to see if you can reasonably expect to raise enough money to cover an initial estimate of expenses. Include the value of donated material, supplies, tools, and other items. It is not necessary to include the value of tools or other items that will be loaned at no cost. Note that if your project requires a fundraising application, you do not need to submit it with your proposal.

Enter estimated expenses below:
(Includes sales tax if applicable)

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Materials</td>
<td>$120.00</td>
</tr>
<tr>
<td>Supplies</td>
<td>$75.00</td>
</tr>
<tr>
<td>Tools</td>
<td>$90.00</td>
</tr>
<tr>
<td>Other</td>
<td>$600.00</td>
</tr>
<tr>
<td>Total costs</td>
<td>$885.00</td>
</tr>
</tbody>
</table>

Fundraising: Explain how you will raise the money to pay for the total costs. If you intend to seek donations of actual materials, supplies, etc., then explain how you plan to do that, too.

Project Phases

Think of your project in terms of phases, and list what they might be. The first may be to prepare your project plan. Other phases might include fundraising, preparation, execution, and reporting. You may have as many phases as you want, but it is not necessary to become overly complicated; brief, one line descriptions are sufficient.

1. Plan/ Discuss w/ beneficiary
2. Get Permit/ Approval from Conservation Department
3. Gather Materials
4. Recruit + schedule dates
5. Execute
6. Report
7.
8.

Proposal Page

Oscar Villalonga
Logistics
How will you handle transportation of materials, supplies, tools, and helpers? Will you need a Tour and Activity Plan?
Groups made up of adult supervisors, older scouts, and younger scouts. Supplies distributed when teams are formed, extra stays at initial starting place/ parking lot at Bigelow Center

Safety Issues
The Guide to Safe Scouting is an important resource in considering safety issues.
Describe the hazards and safety concerns you and your helpers should be aware of.
Ensure each team has 1 adult leader, assign tasks based on age/ experience of members, safety glasses when pouring concrete in groups of 2 or more, follow toten’ chip rules

Project Planning
You do not have to list every step, but it must be enough to show you have a reasonable idea of how to prepare your plan.
List some action steps you will take to prepare your project plan. For example "Complete a more detailed set of drawings." 
Final Designs for posts, exact placement of posts, final design for plaque style/size

Candidate's Promise* Sign below before you seek the other approvals for your proposal.

On my honor as a Scout, I have read this entire workbook, including the "Message to Scouts and Parents or Guardians" on page 5. I promise to be the leader of this project, and to do my best to carry it out for the maximum benefit to the religious institution, school, or community I have chosen as beneficiary.

Signed

* Remember: Do not begin any work on your project, or raise any money, or obtain any materials, until your project proposal has been approved.

Date 6/3/18

Unit Leader Approval*
I have reviewed this proposal and discussed it with the candidate. I believe it provides impact worthy of an Eagle Scout service project, and will involve planning, development, and leadership. I am comfortable the Scout understands what to do, and how to lead the effort. I will see that the project is monitored, and that adults or others present will not overshadow him.

Signed
Name (Printed)

Date

Unit Committee Approval*
This Eagle Scout candidate is a Life Scout, and registered in our unit. I have reviewed this proposal, I am comfortable the project is feasible, and I will do everything I can to see that our unit measures up to the level of support we have agreed to provide (if any). I certify that I have been authorized by our unit committee to provide its approval for this proposal.

Signed
Name (Printed)

Date 6/4/18

Council or District Approval
I have read topics 9.0.2.0 through 9.0.2.15, regarding the Eagle Scout service project, in the Guide to Advancement, No. 33088. I agree on my honor to apply the procedures as written, and in compliance with the policy on "Unauthorized Changes to Advancement." Accordingly, I approve this proposal. I will encourage the candidate to prepare a project plan and further encourage him to share it with a project coach who has been designated for him.

Signed
Name (Printed)

Date

Proposal Page E

While it makes sense to obtain approvals in the order they appear, there shall be no required sequence for the order of obtaining these approvals marked with an asterisk (*). Council or district approval, however, must come after the others.

Oscar Villalungo
Navigating the Eagle Scout Service Project
Information for Project Beneficiaries

Thank You and Congratulations
Congratulations on your selection as an Eagle Scout service project beneficiary, and thank you for the opportunity you are making available to an Eagle Scout candidate. Support from community organizations is important to Scouting—just as important as Scouting's contributions are to the community. Scouts provide important services, and benefiting organizations such as yours provides a vehicle for personal growth.

The Eagle Scout Rank and the Service Project
Service to others is an important part of the Scout Oath: "... to help other people at all times." Each year tens of thousands of young men strive to achieve the coveted Eagle Scout rank by applying character, citizenship, and Scouting values in their daily lives. One of the rank requirements is to plan, develop, and give leadership to others in a service project helpful to any religious institution, school, or community. Through this requirement, Scouts practice what they have learned and gain valuable project management and leadership experience.

Typical Projects
There are thousands of possible Eagle Scout projects. Some involve building things, and others do not. There have been all kinds: making birdhouses for an arboretum, conducting bicycle safety rodeos, constructing park picnic tables or benches, upgrading hiking trails, planting trees, conducting well-planned blood drives, and on and on. Other than the general limitations noted below, there are no specific requirements for project scope or for how many hours are worked, and there is no requirement that a project have lasting value. What is most important is the impact or benefit the project will provide to your organization. In choosing a project, remember it must be something a group with perhaps limited skills can accomplish under the leadership of your Eagle Scout candidate. If your Scout is to fulfill the requirement, he must be the one to lead the project. It is important you work with him and not with his parents or leaders.

Project Restrictions and Limitations
- Fundraising is permitted only for facilitating a project. Efforts that primarily collect money, even for worthy charities, are not permitted.
- Routine labor, like a service a Scout may provide as part of his daily life such as mowing or weeding a church lawn, is not normally appropriate. However, if project scale and impact are sufficient to require planning and leadership, then it may be considered.
- Projects are not to be of a commercial nature or for a business, though some aspects of a business operation provided as a service, such as a community park, may qualify.
- The Scout is not responsible for any maintenance of a project once it is completed.

Approving the Project Proposal and Project Scheduling
Once a potential project is identified, you must approve your Scout's proposal. Regular communications can make this quick and easy, but be sure you have discussed and considered all aspects of the project with him and that he has a clear understanding of your expectations and limitations. Keep in mind his proposal is merely an overview—not a comprehensive project plan.

Some projects may take only a few weeks or months to plan and carry out, while others may take longer. Scouts working toward the Eagle rank are typically busy, so scheduling flexibility may be important. The proposal must also have several approvals, besides yours, before project planning occurs and work begins. Therefore, if a proposed project must be completed by a certain rapidly approaching date, it may be a good idea to consider something different. Remember, too, that all work must be completed before the Scout's 18th birthday.
Approving Project Plans

After his proposal is approved by the BSA local council, your Scout must develop a plan for implementing the project. Before work begins, you should ask to see the plan. It may come in any format you desire or are willing to accept. It could even be a detailed verbal description. That said, the BSA includes a "Project Plan" form in your Scout's Eagle Scout Service Project Workbook, and we recommend that you ask your Scout to use it. If in your plan review you have any concerns the project may run into trouble or not produce the results you want, do not hesitate to require improvements before work begins.

Permits, Permissions, and Authorizations

- If the project requires building permits, etc., your Scout needs to know about them for his planning. However, your organization must be responsible for all permitting. This is not a duty for the Scout.
- Your organization must sign any contracts.
- If digging is involved, it is your responsibility to locate, mark, and protect underground utilities as necessary.
- If you need approval from a committee, your organization's management, or a parent organization, etc., be sure to allow additional time and let the Scout know if he is to assist with this.

Funding the Project

Eagle service projects often require fundraising. Donations of any money, materials, or services must be preapproved by the BSA unless provided by your organization; by the Scout, his parents, or relatives; or by his troop or its chartered organization. The Scout must make it clear to donors or fundraising event participants that the money is being raised on the project beneficiary's behalf, and that the beneficiary will retain any leftover funds. If receipts are needed, your organization must provide them. If your organization is not allowed to retain leftover funds, you should designate a charity to receive them or turn them over to your Scout's unit.

Supervision

To meet the requirement to "give leadership to others," your Scout must be given every opportunity to succeed independently without direct supervision. The Scout's troop must provide adults to assist or keep an eye on things, and your organization should also have someone available. The Scout, however, must provide the leadership necessary for project completion without adult interference.

Safety

Through the proposal and planning process, the Scout will identify potential hazards and risks and outline strategies to prevent and handle injuries or emergencies. Scouts as minors, however, cannot be held responsible for safety. Adults must accept this responsibility. Property owners, for example, are responsible for issues and hazards related to their property or employees and any other individuals or circumstances they would normally be responsible for controlling. If during project execution you have any concerns about health and safety, please share them with the Scout and his leaders so action may be taken. If necessary, you may stop work on the project until concerns are resolved.

Project Execution and Approval

After the project has been carried out, your Scout will ask for your approval on his project report. The report will be used in the final review of his qualifications for the Eagle Scout rank. If the Scout has met your reasonable expectations, you should approve the project; if he has not, you should ask for corrections. This is not the time, however, to request changes or additions beyond what was originally agreed.

The Eagle Scout service project is an accomplishment a Scout will always remember. Your reward will be a helpful project and, more important, the knowledge you have contributed to a young man's growth.

Navigating the Eagle Scout Service Project is also available for download at: http://www.scouting.org/advancement.