

**FISCAL YEAR 2021 BUDGET SCHEDULE
MARCH 2 – JUNE 2020**



The following are budget meeting schedules for the Board of Selectmen, Board of Finance and RTM.

Board of Selectmen

MONDAY, MARCH 2, 2020 - Board of Selectmen – Budget Hearing #1

9:00 am - First Floor Conference Room, John J. Sullivan Independence Hall, 725 Old Post Road

First Selectwoman's Budget Presentation

- 1010 First Selectman's Office
- 1350 Community and Economic Development
- 1270 Legal Services
- 1030 Town Clerk
- 1040 FAIRTV
- 1230 Conservation
- 4070 Street Lights
- 5030 Public Works Operations
- 6070 Solid Waste and Recycling
- 130 Water Pollution Control Authority
- 5070 Engineering
- 5050 Building
- 7030 Penfield Pavilion Complex
- 7050 Parks and Recreation
- 7070 Waterfront and Marina
- 7090 Marina
- 7111 Carl J. Dickman Golf Course
- 7113 H. Smith Richardson Golf Course
- 4010 Fire
- 126 Regional Fire School
- 4030 Police
- 4150 Emergency Communications Center
- 6010 Health
- 6050 Human and Social Services
- 7010 Library – Main
- 7011 Library – Fairfield Woods Branch
- 3050 Assessor
- 3090 Tax Collector
- 3110 Information Technology
- 1330 Human Resources
- 3010 Finance
- 2010 Contingency
- 2020 Contribution to Surplus
- 10030 Debt Service

TUESDAY, MARCH 3, 2020 - Board of Selectmen – Budget Hearing #2

9:00 am - First Floor Conference Room, John J. Sullivan Independence Hall, 725 Old Post Road

- 2531 Private School Bus Transportation
- 11030 Health and Welfare Services
- 8010 Board of Education
- Follow-up from March 2, 2020, if needed

Cancelled: WEDNESDAY, MARCH 4, 2020 - Board of Selectmen - Potential Snow Day Make-Up/If Needed

9:00 am - First Floor Conference Room, John J. Sullivan Independence Hall, 725 Old Post Road

MONDAY, MARCH 9, 2020 - Board of Selectmen – Budget Deliberations and Vote

9:00 am - First Floor Conference Room, John J. Sullivan Independence Hall, 725 Old Post Road

Public Executive Session - Budget Deliberations and Vote (No Public Comment)

Cancelled: TUESDAY, MARCH 10, 2020 - Board of Selectmen - Potential Snow Day Make-Up/If Needed

9:00 am - First Floor Conference Room, John J. Sullivan Independence Hall, 725 Old Post Road

Board of Finance

MONDAY, MARCH 16, 2020 – Board of Finance Budget Hearing #1

*7:30 p.m. – Virtual Town Meeting – Call-In Only (see agendas on how to call-in or listen to audio); (*Location changed from Osborn School to Independence Hall due to calling in to the budget hearing vs. attending in person. This room is set up for FairTV to tape the audio of BOF meetings going forward until otherwise noted.)*

Summary Budget Presentation by First Selectwoman

Administrative and General

- 1010 First Selectwoman’s Office
- 1030 Town Clerk
- 1040 FairTV
- 1110 Town Plan and Zoning
- 1230 Conservation
- 1290 Miscellaneous Contingencies
- 1350 Community and Economic Development

Finance

- 3030 Purchasing
- 1050 Administrative Services
- 3010 Finance
- 2020 Fund Balance –moved to April 16
- 3050 Assessor

3130	Board of Finance
10030	Debt Service – moved to April 16
3090	Tax Collector

Thursday, April 9, 2020 - Board of Finance - Budget Hearing #2

7:30 p.m. – Call-In Only (see agenda with instructions on how to listen in)

Health and Welfare

6010	Health
6050	Human and Social Services

Public Works

5011	Public Works Administration
5030	Public Works Operations
13013010	WPCA
5050	Building
5070	Engineering
4070	Street Lighting
6070	Solid Waste and Recycling

WEDNESDAY, APRIL 15, 2020 - Board of Finance- Budget Hearing #3

7:30 p.m. – Call-In Only (see agenda with instructions on how to listen in)

Board of Education

8010	Board of Education Budget
11030	Health and Welfare Services
25331	Private School Bus Transportation

THURSDAY, APRIL 16, 2020 - Board of Finance - Budget Hearing #4

7:30 p.m. – Call-In Only (see agenda with instructions on how to listen in)

Miscellaneous

2130	Pequot Library
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Culture and Recreation

7010	Library
7111	Library – Fairfield Woods Branch
7030	Penfield Pavilion Complex
7050	Parks and Recreation
7070	Waterfront and Marina
7111	Carl Dickman Golf Course
7113	H. Smith Richardson Golf Course

Finance

3110	Information Technology
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TUESDAY, APRIL 21, 2020 - Board of Finance - Budget Hearing #5

7:00 p.m. – Call-In Only (see agenda with instructions on how to listen in)

Miscellaneous

2073 RYASAP
2150 Lifebridge Community Services
2170 The Discovery Museum
2210 Audubon Society
2250 Fairfield Museum and History Center
2350 Grasmere on Park Adult Day Services

Administrative & General

Retiree

1270 Legal
1310 OPEB
1310 Pension
1320 Active Employee Benefits (Health & Life)

Administrative & General

1330 Human Resources
• PMA
• People's Insurance
• ISF/Risk Management
• Human Resources Administration
3150 Unemployment Compensation
2010 Contingency

THURSDAY, APRIL 23, 2020 - Board of Finance Budget Hearing #6

7:00 p.m. – Call-In Only (see agenda with instructions on how to listen in)

Miscellaneous

2370 Sullivan-McKinney Elder Housing
2430 The Kennedy Center
2450 Mill River Wetland Committee
2470 The Pilot House
2480 Center for Family Justice

Public Safety

4030 Police
4050 Animal Control
4150 Emergency Communications
4010 Fire & Regional Fire School
4090 Hydrant and Water
4110 Emergency Management

Finance

2020 Fund Balance
10030 Debt Service

Cancelled: TUESDAY, APRIL 28, 2020 - Board of Finance - Budget Deliberations

7:30 p.m. – Call-In Only (see agenda with instructions on how to listen in)

WEDNESDAY, APRIL 29, 2020 - Board of Finance – Follow-Up with Certain Dprts.

7:30 p.m. – Call-In Only (see agenda with instructions on how to listen in)

Continued Budget Deliberations with Certain Departments –Town Clerk, Building and Parks and Recreation

TUESDAY MAY 5, 2020 – BOARD OF FINANCE – FOLLOW-UP WITH BOE, OPEB, PENSION

7:00 p.m. – Call-In Only (see agenda with instructions on how to listen in)

Follow-up on BOE proposed budget; OPEB, Pension

Thursday, May 7, 2020 Board of Finance - Budget Deliberations

7:30 pm - Call-In Only (see agenda with instructions on how to listen in)

Public Executive Session - Budget Deliberations (No Public Comment)

MONDAY, MAY 11, 2020 - Board of Finance - Budget Vote

7:30 p.m. – Call-In Only (see agenda with instructions on how to listen in)

Public Executive Session - Budget Vote (No Public Comment)

Representative Town Meeting – Hearings and Vote

WEDNESDAY, MAY 13, 2020 - Representative Town Meeting (RTM) - Budget Hearing

7:00 pm - (See agenda with instructions on how to listen in)

Summary Budget Presentation by First Selectwoman

Administrative & General	1010	First Selectwoman’s Office
Public Works	5050	Building
Administrative & General	1030	Town Clerk
	1230	Conservation
Public Works	5011	Public Works Administration
	5030	Public Works Operations
	130	WPCA
Health & Welfare	6010	Health
	6050	Human and Social Services
Board of Education	8010	Board of Education
Finance	3110	IT

THURSDAY, MAY 14, 2020 - Representative Town Meeting (RTM) - Budget Hearing

7:00 pm – (See agenda with instructions on how to listen in)

Finance	3050	Assessor
	3090	Tax Collector
Culture & Recreation	7010, 7011	Library
Miscellaneous	2130	Pequot Library

Culture & Recreation	7030	Penfield Pavilion Complex
	7050	Parks and Recreation
	7070	Waterfront and Marina
	7111	Carl Dickman Golf Course
	7113	H. Smith Richardson Golf Course
Retiree	1310	OPEB
	1310	Pension
Administrative & General	1320	Active Employee Benefits (Health and Life)
	1330	Human Resources
		<ul style="list-style-type: none"> • Worker's Comp • Insurance • ISF/Risk Management • Human Resources Administration
	1270	Legal
	3150	Unemployment Compensation
	2010	Contingency
Public Safety	4010	Fire
	4030	Police
	4110	Emergency Management
Finance	2020	Fund Balance
	10030	Debt Service
	3010	Finance

MONDAY, JUNE 1, 2020 - Representative Town Meeting (RTM) - Budget Vote

7:00 pm - Via Teleconference – Information to be Provided on Agenda

Board of Finance – Setting of the Mill Rate

THURSDAY, JUNE 4, 2020 - Board of Finance Special Meeting – Mill Rate Setting

7:30 p.m. – Via Teleconference – Information to be Provided on Agenda

SCHEDULE REVISION HISTORY

1. 2-21-20 - Revised from original document dated 2-13-20 to fill in BOS budget meeting schedule
2. 2-24-20 – Revised to add RTM budget hearing schedule for April 6 and April 7
3. 2-26-20 – Revised to reflect changes (see red) to RTM April budget hearings
4. 3-16-20 – Revised to reflect location change for all BOF budget hearings, deliberations and vote. Instead of the BOE Conference Room, a room in Indp. Hall is being used for FairTV to record audio for these meetings going forward until otherwise noted. Members and participants to call in.
5. 3-16-20 – Revised to reflect the following no longer being discussed at BOF Budget Hearing #1 on 3-16-20: Non-Profits, 1070 Registrar of Voters, 1090 Zoning Board of Appeals, 1130 Probate Court, 1210 Historic District Commission, 1250 Shellfish, 1370 Harbor Management Commission.
6. The Saturday, March 28, 2020 Public Comment Session will no longer be held at Fairfield

Ludlowe High School. Information will soon be sent out to the public on how this session will be conducted.

7. 4-13-20-Revised to reflect that the discussion on Fund Balance (2020) and Debt Service (10030) was moved from Monday, March 16 to Thursday, March 26 and then to Thursday, April 23.
8. 4-13-20- Revised to reflect that the following BOF budget meetings were cancelled March 18, 19, 23, 24, 25, 26, 28, 30, 31 and April 2 and rescheduled to April 9, 15, 16, 21, 23, 28 and May 5 via teleconference.
9. 4-13-20- Revised to reflect that the RTM budget hearings scheduled for April are being rescheduled to dates TBD in May and the RTM budget vote scheduled in early May is being rescheduled to June on a date TBD.
10. 4-13-20- Revised to reflect that the BOF meeting to set the mill rate is being rescheduled from May to a date TBD in June.
11. 4-14-20 – Revised to add dates and times of RTM budget hearings and vote.
12. 4-27-20 – Revised to reflect change in time for 4-21-20 meeting changing from 7:30 pm to 7 pm and to add non-profits to the agenda.
13. 4-27-20 – Revised to reflect change in time for 4-23-20 meeting changing from 7:30 pm to 7 pm and to add non-profits to the agenda.
14. 4-27-20 – Revised to reflect cancellation of 4-28-20 BOF Budget Deliberations meeting and to add a special BOF meeting on 4-29-20 for follow-up with some dprts.
15. 4-27-20 – Revised to reflect that instead of 5-5-20 being the date of the BOF budget vote, the BOF will hold a meeting to follow-up with the BOE on its budget. The BOF budget vote will be 5-11-20.
16. 4-27-20 – Revised to reflect that the 6-2-20 BOF regular meeting will be cancelled and a special meeting will be held 6-4-20 for the BOF to set the Mill Rate.
17. 5-6-20 – Revised to reflect mtg starting at 7 pm on 5-5-20 and discussion also included follow-up on OPEB/Pension.
18. 5-6-20 – Revised to reflect BOF will hold a meeting on May 7
19. 5-6-20 – Revised to add RTM Budget Hearing Schedule for May 13-14 and those meetings starting 7 pm, not 7:30 pm, and to note that June 1 RTM Budget vote begins at 7 pm
20. 5-13-20 – Revised to reflect Solid Waste & Recycling and Engineering were removed from the May 13th RTM Budget Hearing schedule and IT was added at the end.
21. 5-13-20 – Revised to reflect Assessor and Tax Collector and Pequot Library being moved up earlier on the RTM Budget Hearing Schedule for May 14th.
22. 5-29-20- Revised to add that number for public to call into June 4th special BOF mtg where the Mill Rate will be set will be on that agenda.