

TOWN OF FAIRFIELD, CT
FISCAL YEAR 2021-2022 BUDGET SCHEDULE
MARCH 1 – May 6, 2021

Board of Selectmen, Board of Finance and RTM

Board of Selectmen

MONDAY, MARCH 1, 2021 - Board of Selectmen – Budget Hearing #1

10:00 am – Via Webex

First Selectwoman's Budget Presentation

6010 Health
1270 Legal Services
4030 Police
4150 Emergency Communications Center
4010 Fire
126 Regional Fire School
3050 Assessor
1030 Town Clerk
4070 Street Lights
5030 Public Works Operations
6070 Solid Waste and Recycling
130 Water Pollution Control Authority
5070 Engineering
5050 Building
7030 Penfield Pavilion Complex
7050 Parks and Recreation
7070 Waterfront
7090 Marina
7111 Carl J. Dickman Golf Course
7113 H. Smith Richardson Golf Course
3110 Information Technology
6050 Human and Social Services
1230 Conservation
1350 Community and Economic Development
1040 FAIRTV
3090 Tax Collector
7010 Library – Main
7011 Library – Fairfield Woods Branch
1330 Human Resources
3010 Finance
2010 Contingency
2020 Contribution to Surplus
10030 Debt Service

TUESDAY, MARCH 2, 2021 - Board of Selectmen – Budget Hearing #2

10:00 am – Via Webex

10-10:20 am Three Agenda Items on Burr Elementary School Full Roof Replacement

10:20 am **2531 Private School Bus Transportation**
 11030 Health and Welfare Services
 8010 Board of Education

Follow-up from March 1, 2021, if needed

WEDNESDAY, MARCH 3, 2021 - Board of Selectmen - Potential Snow Day Make-Up/If Needed
CANCELLED

MONDAY, MARCH 8, 2021 - Board of Selectmen – Budget Deliberations and Vote

10:00 am – Via Webex

Public Executive Session - Budget Deliberations and Vote (No Public Comment)

TUESDAY, MARCH 9, 2021 - Board of Selectmen - Potential Snow Day Make-Up/If Needed
CANCELLED

Board of Finance

THURSDAY, MARCH 11, 2021 – Board of Finance Budget Hearing #1

7:00 pm – Via Webex

Summary Budget Presentation by First Selectwoman

Administrative and General

1010 First Selectwoman’s Office
1030 Town Clerk
1040 FairTV
1070 Registrar of Voters
1090 Zoning Board of Appeals
1110 Town Plan and Zoning
1130 Probate Court

Miscellaneous

Not-for-Profit Organizations:

2130 Pequot Library
2492 Operation Hope

Administrative and General

1370 Harbor Management Commission
1230 Conservation
1250 Shellfish
1290 Miscellaneous Contingencies

1350	Community and Economic Development
Finance	
3030	Purchasing
1050	Administrative Services
3050	Assessor
3090	Tax Collector
3130	Board of Finance

TUESDAY, MARCH 16, 2021 - Board of Finance - Budget Hearing #2

7:30 pm – Via Webex

Board of Education

8010	Board of Education Budget
11030	Health and Welfare Services
25331	Private School Bus Transportation

THURSDAY, MARCH 18, 2021 - Board of Finance- Budget Hearing #3

7:30 pm – Via Webex

Health and Welfare

6010	Health
6050	Human and Social Services

Culture and Recreation

7010	Library
7111	Library – Fairfield Woods Branch

Public Works

5050	Building
6070	Solid Waste and Recycling
5011	Public Works Administration
5030	Public Works Operations
5070	Engineering
4070	Street Lighting
13013010	WPCA

Culture and Recreation

7030	Penfield Pavilion Complex
7050	Parks and Recreation
7070	Waterfront and Marina
7111	Carl Dickman Golf Course
7113	H. Smith Richardson Golf Course

TUESDAY, MARCH 23, 2021 - Board of Finance - Budget Hearing #4

7:30 pm – Via Webex

Public Safety

4030	Police
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4050 Animal Control
4150 Emergency Communications
4010 Fire & Regional Fire School
4090 Hydrant and Water
4110 Emergency Management

Miscellaneous

Not-for-Profit Organizations:

2370 Sullivan-McKinney Elder Housing
2430 Kennedy Center
2470 The Pilot House
2480 Center for Family Justice

Finance

3110 Information Technology

WEDNESDAY, MARCH 24, 2021 – Board of Finance Potential Snow Make-Up Day (If-Needed)
CANCELLED

THURSDAY, MARCH 25, 2021 - Board of Finance Budget Hearing #5

7:00 pm – Via Webex

Retiree

1310 OPEB
1310 Pension

Administrative & General

1320 Active Employee Benefits (Health & Life)
1330 Human Resources

- Worker's Comp
- Liability
- ISF/Risk Management

Finance

3150 Unemployment Compensation

Administrative & General

1330 Human Resources Administration

Finance

2020 Fund Balance
10030 Debt Service

Executive Session – Discuss Personnel Matters and Contracts with the Town Attorney and CFO Pertaining to 2010 Contingency (**Miscellaneous**)

Administrative & General

1270 Legal

Finance

3010 Finance

SATURDAY, MARCH 27, 2021 - Board of Finance – Public Budget Comment Session – 9:30 am – Via Webex

The BOF will hold a Public Budget Comment Open Forum via Webex. See agenda under Agendas and Minutes Manager at www.fairfieldct.org. To make a public comment, join the Webex meeting as follows: Via a web browser: <https://tofit.my.webex.com/join/community> or from the Webex app, connect to meeting #: 126 944 3035.

MONDAY, MARCH 29, 2021 - Board of Finance - Public Executive Session – Budget Deliberations)

7:30 pm – Via Webex

Follow-up with Departments (If needed)

Public Executive Session – Budget Deliberations (No Public Comment)

The following was added to this agenda: Executive Session – Discuss Personnel Matters and Contracts with the Town Attorney and CFO Pertaining to 2022 Contingency.

TUESDAY, MARCH 30, 2021 – Board of Finance Potential Snow Make-Up Day (If-Needed) CANCELLED

WEDNESDAY, MARCH 31, 2021 – Board of Finance – Budget Vote

7:30 pm – Via Webex

Public Executive Session - Budget Vote (No Public Comment)

*The BOF Budget Vote was moved from April 1, 2021 to March 31, 2021. March 31, 2021 had been set aside as a Potential Snow Make-Up Day (If-Needed).

Representative Town Meeting – Hearings and Vote

WEDNESDAY, APRIL 7, 2021 - Representative Town Meeting (RTM) - Budget Hearing #1

7:00 pm – Via Webex

Summary Budget Presentation by First Selectwoman

Administrative and General

1010 First Selectwoman's Office
1230 Conservation Commission
1030 Town Clerk
1040 FairTV
1110 Town Plan and Zoning

Finance

3030 Purchasing
3050 Assessor

Health and Welfare

6010 Health

6050	Human and Social Services
Public Works	
5011	Public Works Administration
5030	Public Works Operations
5070	Engineering
6070	Solid Waste and Recycling
130	WPCA
5050	Building
Miscellaneous	
Not-for-Profit Organizations:	
2130	Pequot Library
2210	Audubon Society
2250	Fairfield Museum
2370	Sullivan-McKinney
2430	The Kennedy Center
2470	The Pilot House
2480	The Center for Family Justice
Retiree	
1310	OPEB (Hooker & Holcombe)
1310	Pension (Hooker & Holcombe)
Finance	
2020	Fund Balance/Contribution to Surplus
10030	Debt Service
3010	Finance
3110	Information Technology

THURSDAY, APRIL 8 2021 - Representative Town Meeting (RTM) - Budget Hearing #2

7:00 pm – Via Webex

Miscellaneous	
Not-for-Profit Organizations:	
2492	Operation Hope
Culture and Recreation	
7010	Library
7111	Library – Fairfield Woods Branch
7030	Penfield Pavilion Complex
7050	Parks and Recreation
7070	Waterfront and Marina
7111	Carl Dickman Golf Course
7113	H. Smith Richardson Golf Course
Finance	
3090	Tax Collector
Administrative and General	
1350	Economic Development

1320	Active Employee Benefits (Health and Life and AON)
1330	Human Resources <ul style="list-style-type: none"> • Worker's Comp (PMA) • Liability • ISF/Risk Management • Human Resources Administration
1270	Legal
Finance	
3150	Unemployment Compensation
Miscellaneous	
2010	Contingency
Public Safety	
4030	Police
4010	Fire & Regional Fire School
4110	Emergency Management
Board of Education	
8010	Board of Education Budget

MONDAY, MAY 3, 2021 - Representative Town Meeting (RTM) - Budget Vote

7:00 pm – Via Webex

Board of Finance – Setting of the Mill Rate

THURSDAY, MAY 6, 2021 - Board of Finance Meeting – Mill Rate Setting

7:30 pm – Via Webex

SCHEDULE REVISION HISTORY

3/9/21:

- March 9th BOS Budget Deliberations/Vote Carry-Over Day Cancelled
- All BOF budget meetings starting Tuesday, March 16th through Thursday, April 1st will begin at 7:30 pm
- Moved Non-Profits after Probate Court and moved Town Clerk after First Selectwoman's Office. Removed Fairfield Museum and History Center from schedule and replaced it with Pequot Library.
- Moved Harbor Management Commission before Conservation and in place of Historic District Commission (HDC) which will be placed on another agenda, TBD.
- Moved Finance, Fund Balance and Debt Service to 3/25/21.
- The Saturday, March 27th BOF Public Comment Session cannot be held in public due to COVID. Therefore, the BOF will take public comment via email.
- The RTM budget vote will begin at 7 pm on May 3rd.

3/12/21:

- The following four Not-for-Profit Organizations were added before the IT Budget on

3/23/21: Sullivan-McKinney Elder Housing, Kennedy Center, The Pilot House, Center for Family Justice.

- The Historic District Commission that was supposed to appear before the BOF on 3/11/21, but couldn't due to a long meeting that night, does not need to appear at a future meeting due to the BOF having no changes to that budget.
- The BOF will vote on the budget on March 31, 2021 instead of April 1, 2021.
- Added detailed schedule for April 7-8 RTM budget hearings as well as time of RTM budget vote on 5/3/21.

3/15/21:

- The Finance budget (3030) was moved to 3/18/21.

3/17/21

- HDC does not need to come before the BOF. The BOF has no changes to that budget.
- Moved Finance budget from 3/18/21 to 3/25/21.

3/18/21

- The 3/25 BOF Budget Hearing will begin at 7 pm, not 7:30 pm.

3/24/21

- Cancelled the BOF 3/24 backup budget hearing date.
- Moved the order of some budget lines on 3/25/21 and added an executive session for contingency.

3/26/21

- The BOF had cancelled the Saturday, March 27th 9:30 am Public Budget Session Open Forum due to not being able to meet in person at FLHS (and was instead taking public comment via email). The BOF will now hold this Public Budget Session Open Forum on Saturday, March 27, 2021 at 9:30 am via Webex.

03/30/31

- The following was added to the 03/29/21 BOF agenda: Executive Session – Discuss Personnel Matters and Contracts with the Town Attorney and CFO Pertaining to 2022 Contingency.
- The 03/30/21 BOF backup budget meeting date was cancelled.

04/05/21

- Moved Police before Fire on Thursday, April 8th

04/07/21

- Conservation Commission was added to the 4/7 RTM Budget Hearing Schedule and placed after First Selectwoman's Office.
- Purchasing and Assessor were moved up on 4/7 and placed before Health and Welfare.
- Not-for-Profit Organizations were moved up on 4/7 and placed after Public Works.
- Economic Development was added and placed under Tax Collector which was moved up on 4/8 and placed under Culture and Recreation.
- Contingency was removed from 4/8 and will be taken up at the April 19, 2021 RTM Committee meeting.

4/08/21

- Moved Operation Hope from 4/7 to 4/8