INSTRUCTIONS FOR MAKING APPEAL
TO THE BOARD OF ASSESSMENT APPEALS

Note: ALL relative parts of your application MUST BE COMPLETED. Each property being appealed must have a separate application.

Steps to Follow:

1. Obtain copy of the property record card from Assessor’s Office.
2. Complete Section A (from information on the property record card).
3. Complete Section B (for your particular type of property).
4. Complete Section C (from information on the property record card).
5. Complete Section D, reason for appeal. “High taxes” or “over assessed” are not acceptable reasons. You must be specific.
6. Sign and date Section E.
7. Make a copy of the application for yourself, and bring it with you to your hearing.
8. The original application with the property record card attached MUST BE PHYSICALLY RECEIVED BY THE ASSESSOR’S OFFICE ON OR BEFORE FEBRUARY 20, 2020.

Hand deliver or mail to: Board of Assessment Appeals
c/o Assessor’s Office
611 Old Post Road
Fairfield, CT  06430 -6690

9. NO FACSIMILE COPIES WILL BE ACCEPTED (No Faxes or Photocopies).
10. The Board will notify you by March 2, 2020 indicating the date, time and place of your hearing.
11. Please provide your daytime telephone number and an email address where you can be reached in case of cancellation, due to inclement weather.

NO FAXES, PHOTOCOPIES, ELECTRONIC SCANS OR EMAILED ELECTRONIC SCANS WILL BE ACCEPTED

ORIGINAL SIGNED APPEAL FORM MUST BE PHYSICALLY IN THE ASSESSORS OFFICE BY FEBRUARY 20, 2020
REAL ESTATE APPEAL TO THE BOARD OF ASSESSMENT APPEALS
FAIRFIELD, CONNECTICUT

Date: _______________

Members of the Board: Pursuant to the General Statutes of the State of Connecticut, the undersigned appeals from the assessment as fixed by the Assessor to the board of Assessment Appeals for equalization and adjustment on the following described property:

A. Listed Owner ______________________________________ Map _____ Lot _____
   Street location of property ____________________________________________
   Mailing address of owner ____________________________________________
   (if different from location) Telephone No. ________________

CHECK BOX & COMPLETE APPROPRIATE SECTION

B. RESIDENTIAL
   Property Description _________________________________ __________________
   Number of families _________
   Building age ______________ construction cost, if new ______________________
   Year purchased __________ If less than 5 years ________ Purchase price ________
   Opinion of current fair market value for entire property _______________________
   Opinion of 2015 (revaluation year) fair market value _______________________

COMMERCIAL OR INDUSTRIAL
   Property Description _________________________________________ ____________
   Number of stores _____________________ number of units _______ ________
   Building age ______________ construction cost, if new ________ ____________
   Year purchased ____________ total purchase price ____________ __________
   If leased, state whether gross lease or net lease _______________________________
   Submit copies of current and prior year’s operating statements.
   Opinion of current fair market value for entire property _______________________
   Opinion of 2015 (revaluation year) fair market value _______________________

VACANT LAND ONLY
   Year purchased ___________________ Total purchase price ____________________
   Indicate condition of land ____________________________________
   Opinion of current fair market value ________________________________
   Opinion of 2015 (revaluation year) market value ________________________

C. LATEST ASSESSMENT INFORMATION FROM “ASSESSED VALUE” COLUMN ON FIELD CARD
   Land ______________________
   Main building(s) _________________________________
   All other improvements ____________________________
   Total assessment ______________________________
D. Reason for appeal

__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________

(attach additional sheet if necessary)

E. Upon reasonable notice, the undersigned agrees to appear or have an agent appear before the Board of Assessment appeals and answer, under oath, all further questions pertaining to the above appeal.

Signature (owner or agent) ____________________________ Date __________

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Board of Assessment Appeals Use Only

The undersigned, being duly sworn, deposed and says that the above statements and any statements made in conjunction with this appeal are true.

Signature (owner or agent) ________________________________________________

Sworn to before me this __________ day of _______ 20___

Member of Board of Assessment Appeals

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REPORT OF THE BOARD OF ASSESSMENT APPEALS

The undersigned members of the town of Fairfield Board of Assessment Appeals have considered this appeal and recommend the following:

_____appeal denied  _____appeal granted (at 100% market value)

Building/outbuilding/improvement reduction ____________ Land reduction ________

Total reduction ________

Dated at Fairfield Connecticut ____________ 20____

APPROVED – BOARD OF ASSESSMENT APPEALS

____________________________________  ___________________________ ________

____________________________________  ___________________________ ________

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